



# HOW TO USE THIS FORM – (LICENSED JUNIOR SHOWMANSHIP JUDGE'S BOOK)

## 1) Before the Event.

**Judge's book (JSR) for licensed Junior Showmanship classes.** Prepare one JSR form for each show. Complete the top of the form listing the name of the Host Club and ID#, date of event, show number and total number of Junior Showmanship entries. Enter each Junior participant's breed of dog, armband number and Junior membership number under the appropriate age class. (If Junior is not a current member – leave this area blank). Any Junior Handler that does not have a current Junior Membership number may earn Total Junior points at a UKC event if they submit a completed Junior Membership application form to the Event Secretary before the end of the day on which they competed. The Event Secretary must include all completed Junior Membership applications when submitting the Event Reports. Junior Membership applications are supplied by UKC with the other forms in the event licensing packet.

## 2) During the Event.

The Pee Wee and Sub Junior Class participants are not to be placed but must be checked as present or marked absent (AB). Once the Judging of the Junior Showmanship classes has been completed and the Judge's book returned to you (the Event Secretary), check the following for accuracy:

- The Judge's book is SIGNED by the Judge.
- All absentees (AB) are marked.
- All Junior, Senior and Best Junior Handler placements are clearly marked.

Withheld awards. The Judge must write withheld next to the dog's armband number AND include a written explanation in the "Judge's Comments" box at the bottom of the Judge's book.

Disqualified or Excused dogs. The Judge must write Disqualified or Excused next to the dog's armband number AND include a written explanation in the "Judge's Comments" box at the bottom of the Judge's book.

When you find errors or omissions on the Judge's book, have the Judge correct it immediately.

## 3) After the event.

Judge's book (JSR). Please be sure the Judge has signed their Judge's books and that the JSR form is complete. If you did not have time to enter the Junior member's number in the spaces provided before the event, you must do so after the event. Copy each Junior member's number from the exhibitor's entry form into the Judge's book in the space provided. If the Junior participant is not a member, leave this area blank.

## Submitting Junior Showmanship Results to UKC.

All event results must be received at UKC within 10 business days of the event. The Event Secretary is responsible for submitting the results using the forms provided by UKC for each event. Fines will be assessed in accordance with the current rulebook guidelines.