

Official UKC Judge's Handbook

Effective January 1, 2014

Changes are indicated by bold, italic font.

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This Handbook is designed as a resource for all approved UKC Judges as well as those individuals seeking approval as a UKC Judge. The rules and regulations appearing herein apply to all Judges. Some rules have been included as they appear in other documents; some have been expanded for clarity. For additional rules and regulations pertaining to specific events, please refer to the Official UKC Rulebook for that event.

I. UKC authority to grant, suspend or revoke Judging licenses. All licenses to judge at UKC events shall be granted at the sole discretion of United Kennel Club. A Judge's license may be suspended or revoked by UKC at any time at the sole discretion of UKC, with or without cause.

II. Authority to Judge a UKC Licensed event. UKC Judges are expected to know and abide by the rules that govern the activities for which they officiate. No person may judge a UKC licensed event unless that person holds a current UKC Judge's license for the type of activity (event) and breed/class being judged and is in good standing with UKC.

III. Required qualifications for ALL UKC Licensed Judges.

- A. Age.** All applicants must be twenty-one years of age or over, and
- B. Mobility.** Have full mobility to move around the area where the activity (event) is being conducted, and
- C. Good Standing.** Judge and Judge applicant must be in good standing with UKC, and
- D. Rules and procedures.** Be familiar with UKC rules and procedures applicable to the activity for which the Judge is licensed or applicant is seeking to be licensed.

IV. Definitions.

A. Award.

- 1. Conformation.** To give a reward for merit by bestowing a placement and/or higher class win (for example 1st through 4th placements, Best Male etc.)
- 2. Companion and Performance Events.** To give a placement reward based on the dog's performance in accordance with the activities published regulations.

- B. Disqualified.** Dog is deemed ineligible for competition. This can be the result of a condition prohibited in the rules, such as an alteration to the dog's natural state, an undesirable trait as listed in a breed standard, or a condition of or action by a dog that is prohibited under the rules of the

United Kennel Club. A dog that has been disqualified from a licensed or non-licensed class at a UKC Licensed event pursuant to Dog Temperament and Behavior shall not participate in any further events unless reinstated by UKC.

- C. Eliminating Fault.** A fault serious enough that it eliminates the dog from obtaining any award(s) in a conformation event.

- D. Excused.** A dog that has been excused by a Judge may not participate in any other events of the same type in the same activity, except that in Agility, Dock Jumping, Lure Coursing, Obedience, Rally Obedience or Terrier Race events, an excused dog may compete in another class (if entered) at the same trial. A dog excused from a conformation event in show 1 may be shown again on the same day in show 2. The dog is also eligible for any additional performance events on the same day.

- E. Guideline.** An indication or outline of recommended policy or conduct a judge is expected to follow.

- F. Ring.** For the purpose of defining the ring area, it is construed to include all areas in which the judge is officiating including but not limited to; the chute area, on deck area, weigh-in area, staging/holding area, release/track/catch area, coursing field.

- G. Sportsmanship.** Conduct and attitude considered as befitting participants in sports, especially fair play, courtesy and grace in losing.

- H. Wicket.** A measuring device that is used to accurately determine a dog's height. Height is determined by drawing a straight line from the top of the withers perpendicular to the ground.

- I. Withers.** The high part of the back of a dog, located between the shoulder blades.

V. General Rules.

- A. Suspended/Barred Individuals.** A list of individuals who have been suspended or barred by UKC will be published in each issue of *BLOODLINES Dog Event News* magazine and on the UKC website. A person who is suspended or

barred is prohibited from participating in any UKC Licensed event, including, but not limited to owner, co-owner, handler, back-up handler, Judge, guide, vendor, spectator, Master of Hounds, Bench Show Judge, Judge or Director for any Conformation or Performance event.

B. Obligation, authority, and responsibilities of Judges.

Judging is a privilege. It is the culmination of years of experience in the sport of purebred dogs. No person has greater opportunity or ability to affect a breed and its development than the judge. The daily decisions made in the ring or performance events by the judge can have an impact on breeding programs for years to come. A judge must be thoughtful, well-schooled in the breeds or performance events they are to judge, mindful of their responsibilities to the breeders and exhibitors who show their dogs to them and accountable to the United Kennel Club for their actions. Approval of an individual to judge at events licensed by the United Kennel Club shall be at the sole discretion of the United Kennel Club.

C. Judge's decisions. By entering any UKC Licensed event, the owner and handler of any dog agree to accept the decision of the Judge as final. The decision of a Judge is the responsibility of the Judge and not that of United Kennel Club. All questions or disputes regarding placements, scores and times shall be resolved by the Judge, and his/her decision shall be final.

D. Discussion of placements with exhibitors. UKC Judges are encouraged to discuss placements or the virtues of the individual dog with the handler after the judging has been completed. Conversations should be kept short and to the point. Should the exchange become argumentative, the judge is to end the discussion immediately.

E. Discussion of points, competition wins and new titles with exhibitors. UKC Judges should refrain from discussing what an exhibitor will or will not earn by the awarding of specific wins. UKC Judges also must not calculate points/competition wins or tell the exhibitor that their dog has finished a title. Judges do not know if the exhibitor has calculated his/her wins correctly or if they have invalid wins.

F. Judge's Book. Judges are responsible for the accuracy of the information in their Judges' books. Each Judge must sign his/her Judge's Book upon the completion of a judging assignment and return it to the Event Secretary. The Event Secretary must provide the judge with a copy of his/her signed judge's book, upon the completion of his/her assignment for the weekend and prior to the judge leaving the event grounds on the day of their last assignment. The judge is to retain their copies of the Judge's Books for a period of one year after the judging assignment.

G. Use of Alcohol and Illegal Drugs at Events. The use of alcohol and illegal drugs at UKC Events is prohibited. Violators may be excused from the ring or event they are participating in by the Judge and from the show or event grounds by the Event Committee or any officer of the host club. The Event Secretary is to file a Misconduct and Discipline form notifying UKC in writing of any Judge who is excused by the host club for violation of this rule.

H. Excusing a handler. Handlers must be excused from the ring for behavior that has not risen to the level of misconduct. The Judge must note the reason for the excusal in his/her Judge's Book. The Judge has sole discretion whether or not to allow the dog of an excused handler to continue to participate in the activity with a substitute handler. The Judge's decision in these matters is final. The following acts may be considered as cause for an exhibitor

to be excused from competition.

1. Poor Sportsmanship. The Judge must excuse a handler in their ring who exhibits poor sportsmanship. However, Poor Sportsmanship that rises to the level of misconduct must be dealt with in accordance with the UKC rules of Misconduct and Discipline.

2. Handling. The Judge must excuse a handler in their ring who exhibits excessively rough handling of a dog or dogs in the Judge's ring. However, rough handling that rises to the level of abuse must be dealt with in accordance with the UKC rules of Misconduct and Discipline.

3. Double handling. Persons outside the ring are prohibited from any intentional actions designed to affect the performance of a dog being judged in the ring. This prohibition shall apply equally to persons attempting to improve or to impair a performance. The Event Committee may expel from the event grounds any person they reasonably believe is double handling. Judges may excuse exhibitors whose dogs they reasonably believe are benefiting from "double handling."

I. When a Judge observes misconduct in their ring. Any Judge who observes misconduct by an exhibitor who is being judged must excuse the exhibitor and file a Misconduct and Discipline complaint form with the Event Chairperson or Event Secretary as soon as practicable. The Judge must note the reason for excusal in his/her Judge's Book. The following acts of misconduct may be considered as cause for a Misconduct and Discipline complaint:

1. Poor sportsmanship. Poor Sportsmanship that rises to the level of misconduct must be dealt with in accordance with the UKC rules of Misconduct and Discipline. The handler must not be permitted to exhibit until the hearing has been held. A different handler may exhibit any additional dogs the handler has entered. In this case the club is not required to refund entry fee(s) for said dog or any additional dogs the exhibitor has entered on that day regardless if the dogs were shown or not.

2. Handler misconduct. A handler who abuses his/her dog in the ring must be excused immediately by the Judge. The Judge must mark the dog as excused and the reason in the Judge's book for the excusal. The Judge must file a Misconduct and Discipline report form with the Event Committee as soon as possible after the incident in accordance with the UKC rules of Misconduct and Discipline. The handler must not be permitted to exhibit until the hearing has been held. A different handler may exhibit any additional dogs the handler has entered. In this case the club is not required to refund entry fee(s) for said dog or any additional dogs the exhibitor has entered on that day regardless if the dogs were shown or not.

J. Additional misconduct. Additional misconduct may include, but is not limited to, threatening, assaulting or battering another individual; falsifying any event-related document; cheating or conspiring to cheat in order to improve the standing of any dog competing at an event; abusing or neglecting a dog; throwing bait in the ring; littering the ring with bait; using bait or a squeaker in the ring when a Judge has prohibited their use.

K. Dog Temperament and Behavior. Owners of UKC Registered dogs are responsible for the behavior of their dogs at UKC events. Dogs participating in UKC events are expected to have stable temperaments appropriate to their breeds and to be sufficiently well trained so that no dog's behavior interferes with the Judge's ability to evaluate the

dog or its performance. Owners or designated handlers are expected to ensure at all times that their dogs present no threat to persons or other dogs attending the event.

1. Excusing a dog for temperament or behavior in the ring. A Judge may excuse a dog when the dog's behavior significantly interferes with the Judge's ability to evaluate the dog or with the ability of other exhibitors to exhibit their dogs. This includes, but is not limited to, such behavior as not standing for examination or refusing to walk. A Judge must excuse a dog when the dog's demeanor gives the Judge reason to believe that the dog may not safely be examined by the Judge. In such cases, the Judge must mark the dog "Excused" in the Judge's book and state the reason for the excusal. The Judge's decision in such matters is final.

2. Disqualifying a dog for temperament or behavior.

a. When the bite or attack occurs in the ring. A Judge must disqualify a dog that bites or attempts to bite a person, or that bites or attacks another dog. The term "attack" shall be construed to include unprovoked physical contact between the two dogs. If the bite, attempted bite or attack occurs in the ring, the Judge must mark the dog "disqualified" in the Judge's book and state the reason for the disqualification. The Judge's decision in such matters is final. **The Judge must complete the UKC "Disqualified for Attacking" report form and report any such incident to the Event Committee immediately.**

b. Completing the Disqualified for Attacking form.

- 1) Immediately suspend judging, inform the exhibitor of the Disqualification, mark the Judge's book appropriately, excuse the dog and instruct the handler to immediately return to the ring. Obtain a DQ for Attacking form from the Event Secretary (or Event Chairperson or Event Manager.)
- 2) The Judge is to complete the entire DQ for Attacking form. Should the judge be injured the Event Secretary may scribe for the Judge.
- 3) The Exhibitor is to print his/her name and sign the form.
- 4) The Exhibitor is to receive the last copy (gold) of the completed form before leaving the ring.
- 5) The Judge is to receive his/her copy of the completed form before resuming his/her judging assignment.
- 6) The remaining two copies are to be given to the Event Secretary/Manager.

c. When the bite or attack occurs elsewhere. Any person who witnesses a dog biting or attempting to bite a person, or biting or attacking another dog anywhere on the event grounds other than in the ring must report it immediately to a member of the Event Committee or the host club. The host club must investigate the alleged bite, attempted bite or attack and the club must file a complaint using the procedure outlined in the activities rulebook. Once the complaint is complete, the Event Committee must send the complaint to UKC with their Event Report. The dog is considered disqualified in this situation and must not enter or exhibit at any UKC Licensed event until reinstated by UKC, and the Event Committee must immediately notify all concerned parties of same.

L. Judging conformation and performance events on the same day. Judges may not judge a conformation show and a performance event on the same day.

M. Judges' Code of Ethics. UKC Judges are approved on the basis of their knowledge of dogs, their understanding

of the UKC rules, their dedication to the sport of purebred and performance dogs, and their integrity. Judges are the role models for our sport and, as such, are expected to adhere to the highest standards of conduct. Judges should adhere to the following guidelines when judging:

1. Conformation events. Remember that Judges' decisions play a key role in determining future breeding stock. Conformation decisions must be based strictly on the UKC standard and performance placements on the UKC rules.

2. Performance and Companion Events. Judges must remember to be sure they make every effort to be consistent when scoring/timing each dog in a performance or companion event and in the placements based on the UKC rules.

3. Competing and judging. Performance and Companion Judges who compete at an event where they are officiating must be aware that their decisions are subject to scrutiny and must make every effort to ensure that their decisions are above reproach.

4. Attire. Judges should dress appropriately for the event and the weather. A Judge's appearance should always be neat and professional.

5. Judging and socializing at events. Judges must not only avoid impropriety but also the appearance of impropriety. In a sport where Judges are bound to have numerous friends among the exhibitors, it is important when judging to keep socializing at events to a minimum, both in and out of the ring. Judges should be cordial to all exhibitors while maintaining a professional distance.

6. Judges who travel or stays with a Club member or an exhibitor. Club members or exhibitors who allow a Judge to travel, stay or room with them must not enter or exhibit a dog in a conformation event, regardless of ownership, where that Judge is officiating.

7. When not judging, Judges are encouraged to participate in UKC events as spectators, exhibitors, workers, and club members. In such situations, however, Judges must be mindful that people give extra attention to their words. Judges should refrain from gossip and be cautious about discussing dogs they have judged.

8. Familiarity and Expertise. Continuing your education is a key to becoming a knowledgeable, proficient, and consistent judge. A UKC Judge has a duty and responsibility to remain current on the UKC rules and to broaden their knowledge by continuing their education whether judging conformation or judging performance events.

N. Personal information. Judges are required to keep their personal information such as mailing and email addresses as well as telephone numbers current with UKC.

O. Rules regarding dogs owned or trained by Judges, immediate family members and members of the same household as an officiating Judge.

1. Conformation Judges.

a. No Judge may pass judgment on a dog of which they are listed as owner, co-owner, breeder or co-breeder in any conformation class.

b. Conformation judges may not exhibit any dog in conformation classes on any day preceding their conformation judging assignment or the day of their conformation judging assignment at the event in which they have been hired.

c. No dog that is owned or co-owned by a judge can be exhibited in conformation by anyone else on any day preceding the judge's assignment or the

day of the judge's assignment at an event in which they have been hired.

- d. Conformation judges may exhibit a dog or have a dog that they own or co-own exhibited in conformation classes any day after their judging assignment at an event in which they were hired or in a scheduled weekend.
- e. Conformation judges may exhibit a dog or have a dog they own or co-own exhibited in any performance event preceding the day of their conformation judging assignment, the day of their conformation judging assignment or the day after their conformation judging assignment at any event in which they have been hired or in a scheduled weekend.
- f. For Junior Showmanship a Junior Handler may handle an otherwise ineligible dog in this category on any day at any show provided that the junior does not exhibit the dog under that judge.

2. Performance Judges.

- a. No Judge may pass judgment on a dog of which they are listed as owner or co-owner in any performance event.
- b. Performance judges may exhibit a dog or have a dog they own or co-own exhibited by someone else in any event preceding the day of their judging assignment, the day of their judging assignment or the day after their judging assignment at an event in which they have been hired or in a scheduled weekend.
- c. The back-up judge system for performance events must be in place for an assigned judge to exhibit or have a dog that they own or co-own exhibited in the event in which they are judging.

3. All UKC Licensed Judges

No judge may interrupt, disrupt, delay or reschedule an event in which he/she has entered a dog in, in order to fulfill or complete their judging assignment. Nor may a judge interrupt, disrupt, delay or reschedule an event in which he/she is officiating in order to facilitate exhibiting their dog.

No Club or judge may interrupt, disrupt, delay or reschedule any event for any judge to accommodate a judge exhibiting a dog on the same day he/she is judging for any reason.

Judges reported and proven to have interrupted, disrupted, delayed or rescheduled an event to allow themselves to exhibit a dog or interrupted, disrupted, delayed or rescheduled an event in which they are officiating, to exhibit a dog, will face disciplinary action which could include the suspension of judging privileges for up to 1 year and a fine up to \$500.

Clubs reported and proven to have interrupted, disrupted, delayed or rescheduled an event to allow a judge to exhibit a dog or allowed a judge to interrupt, disrupt, delay or reschedule an event in which the judge is officiating in order to exhibit a dog will face disciplinary action which could include the suspension of event privileges for up to 1 year and a fine up to \$500.

Judges accepting assignments in which they are considering exhibiting a dog and clubs hiring judges who wish to exhibit a dog at that event must give utmost thought and care to avoid conflicts of time. The judge's primary responsibility is to their assignment to judge. Should a conflict of time arise at an event on a scheduled weekend in which the judge is forced to

choose between exhibiting and judging, the judge must fulfill the assignment the club hired them to fulfill and willingly and knowingly withdraw any entries in any event that presents the conflict.

Should a judge find a handler for the entered dog if there is a conflict of time, the dog may still be exhibited in the event in which it is entered.

Judges exhibiting in any event on the same day (other than the event they officiate) will be eligible for awards, placements, All-Star and Championship points where applicable.

4. Immediate Family/Household.

No dog can be entered under a judge that has been owned or trained by the Judge, the judge's immediate family or that has lived in the Judge's household or the household of a member of the judge's immediate family, regardless of ownership, within three months of the date of the event.

The immediate family members of a judge and members of a judge's household may exhibit any dog not owned or co-owned by the judge in any event, on any day of a scheduled weekend in which the judge has been hired; provided that they do not enter or exhibit the dog in the same event-type that the judge is officiating on the same day, with the exception of using the back-up judging system in the performance events.

Immediate family/household members may enter any event without restriction on any other day the judge is not scheduled to judge.

Additional restrictions may apply to immediate family and household members per specific event type which can be found in the corresponding rulebook for the specific event.

5. Back-Up Judge System (Performance):

Performance Judges may compete in the same trial that they are assigned to judge under the following provisions.

- a. The judge must notify the club in advance that they wish to enter a dog in an event they are assigned to judge.
- b. The host club must designate a Chief (Head, Lead) judge and a back-up judge on the event application. The chief judge shall be the overall authority for judging the event.
- c. Dog(s) exhibited by the chief judge may compete only under the assigned back-up judge. The back-up judge may only officiate for the chief judge (and/or immediate family/household members of the judge) and may not officiate for any other exhibitors entered in that event with the exception of the events in which multiple dogs are judged at the same time. (i.e. terrier racing, weight pull, lure coursing) In that case the back-up judge may only judge the class/division/race in which the judge's dog(s) are competing.
- d. Judges are prohibited from interrupting their judging assignment in order to exhibit. Judges may coordinate when they will exhibit based on the event specific rules in which judges are entered/officiating.
- e. Judges competing in the events in which they are officiating will not be eligible for placements, awards or All-Star points as per the event specific rules in which they are entered/officiating.

f. Assigned back-up judges will be eligible for awards, placements, All-Star and Championship points.

6. Emergency Replacement of Back-Up Judge (Performance).

Should an assigned back-up judge fail to appear at an event in which they were assigned as the designated back-up judge there will be no emergency replacement of the back-up judge's assignment if there is no other fully licensed judge at the event. In this case, the Chief Judge will forfeit their entry and fulfill their assignment. If an event was published in the UKC's Upcoming Events and in Bloodlines Dog Event News magazine as having a back-up judge and if a fully licensed judge is in attendance at an event where the assigned back-up judge did not appear; the judge in attendance may serve as the back-up judge. Clubs must note the change in back-up judges and provide a detailed explanation of the circumstances in their event report.

P. Judging and serving as a Committee Member on the same weekend.

1. No person may serve as a Judge (Junior Showmanship, Apprentice Judge, Back-Up Judge) for the host club at any UKC Licensed event held on the same weekend when that person is serving as Event Chairperson or Event Secretary.
2. The Judge or Back-Up Judge for any particular event may not be designated as the individual to accept pre-entries and/or day-of-show entries for that event.
3. Conformation entries must not be received at the judge's mailing address for any event in which they are judging.
4. An officiating Judge's telephone number or email address must not be used as contact information for club event information. Furthermore, an officiating Judge must not prepare or handle any entries for any event hosted by a club on the same weekend for which they are judging.

VI. Guiding principles for UKC Judges. The sport of purebred dogs depends in no small part on its Judges. The sport requires its conformation Judges to be conversant in the standards of the breeds they undertake to judge and performance Judges to know the rules of their sports. Above all, the sport demands that Judges comport themselves in a manner consistent with the tenets of the United Kennel Club. No matter how well versed a Judge may be in the breeds they may judge, no matter how much experience or what sort of credentials in the sport they may have, they must act and behave as a Judge, whether judging or not. Judges' manners, dress, ring procedures, even the way they mark their Judge's Books all come under scrutiny when they enter the ring. It seems that exhibitors are always "judging the Judge," so all Judges must endeavor to adopt a standard of behavior that will allow them to bear up well under such constant evaluation.

Judging is about dogs, to be sure, but it is also about people. The final measure of a Judge, once it is assured that they understand the breed standards, know the rules of their events, abide by the Judge's Code of Ethics, follow proper ring procedure and mark their Judge's Books correctly and completely, is the way that they deal with people. Every one of us was new to this sport at one time and we are involved still today because of the positive experiences we had in the sport. The final test of a Judge is this: if a brand new exhibitor were to show under you as a Judge, win or lose, would they leave your ring with the feeling that they wanted to come

back tomorrow? If you can say you gave each dog a fair evaluation and left each exhibitor with a positive impression of the sport and of the philosophy of the United Kennel Club, then you have done your job as a Judge.

A. Common sense. The best tool a Judge may have is common sense. Judges' ability to ask themselves, "How would this look to me, if I were an exhibitor?" and to avoid any situations that may give the appearance of impropriety, no matter how innocent they may be in actuality, is invaluable. A handy rule of thumb is that if you have concerns that something could be interpreted or viewed as inappropriate, it is best to avoid the situation altogether.

B. Know the rules. Knowing and understanding the rules of your sport and the Judge's Code of Ethics are the first step in ensuring your behavior does not lead to improper conduct or the appearance of impropriety. Impropriety is behavior contrary to the Rules or the Code of Ethics; the appearance of impropriety, while not a violation of the Rules or Code of Ethics, gives people the impression that you are acting in an improper manner. Both situations should be avoided.

C. Attending UKC events. The United Kennel Club encourages our Judges to be active members of our dog community. We hope our Judges will, when not judging, go to events as exhibitors or assist as stewards, workers or club members. Care must be taken not to offer opinions about dogs you have judged or have seen judged or about people in the sport. Your words as a Judge carry greater weight and would probably be repeated by others. Never say anything about anyone or any dog you wouldn't want to be repeated to others.

D. Exhibiting.

1. Judges exhibiting. The United Kennel Club encourages our Judges to exhibit. We feel that being connected to the sport keeps a Judge aware of trends in breeds and training that need to be addressed and evaluated. We want our Judges to see dog shows and performance events from all vantage points. Judges who do not exhibit may adopt procedures that, while they may be useful to the Judge, place a burden on the exhibitor or their dogs.

2. Judging conformation and exhibiting on the same weekend. While we acknowledge the intrinsic value of Judges exhibiting, we feel that, because of its subjective nature, conformation judging and exhibiting on the same weekend should be avoided. We feel that as conformation Judges, you must accept a responsibility to your own good reputation, the reputation of the show giving club and that of the United Kennel Club to avoid any appearance of impropriety. Conformation Judges who go to club dinners, ride to and from the show with other Judges and socialize with other Judges should not then exhibit under those Judges on the same weekend. This applies to new Judges apprenticing under Senior Judges as well. While it may all be perfectly innocent and above-board, it may well seem improper to other exhibitors.

E. Judging assignments.

1. Informing the club about other assignments. It is considerate to inform a club that has expressed an interest in hiring you if you have had or will have a recent judging assignment in their area. Judging too many times in one area can hurt the club's entries. Many clubs will appreciate your candor.

2. Record keeping. Keeping track of upcoming judging assignments is vital to your reputation as a Judge. Ask

every club considering hiring you to send you a letter asking your willingness and availability to Judge on a certain date, along with a list of the breeds they would like you to judge. Make sure you receive a written contract from a club that has hired you. Make sure the contract specifies your fees, what expenses will be paid for by the club, etc. Keep a separate file for each event contract, as well as any responses from you, contact information, travel arrangements, etc. This sort of accurate record keeping will help you avoid mistakes and conflicting assignments.

3. Judges Contracts.

- a. The Event Chairperson is responsible for hiring, sending and receiving signed, written contract agreements to Judges for the event and/or breeds/classes they will be judging. Note: UKC does not consider email correspondence to be a binding contract between a club and an event judge.
- b. The contractual agreement should outline who is responsible for flight and/or travel arrangements, accommodations, reimbursable fees and/or charges, when fees will be paid and any other arrangements or considerations required by either party.
- c. Judges must be properly licensed by UKC for the activity and/or breeds they will be judging.
- d. Judges must be hired sufficiently in advance of the event so that their names and assignments can be included on the Application for a Scheduled Weekend.
- e. Judges should keep a copy of their contract for at least 6 months from the date of the event.

4. The day of the event.

- a. **Punctuality.** If you are driving to the event, be sure to arrive at least one-half hour before you are scheduled to begin judging. If members of the show-giving club are picking you up from a hotel, be sure to be ready at the prearranged meeting time.
- b. **Proper attire.** Be sure that you are dressed properly for the environment in which you will be judging. It is advisable to wear layers of clothing, such as a jacket or sweater that you can remove or put on should you feel it necessary. Avoid gaudy attire, dangling jewelry or large hats. Women should avoid skirts too long or short that may interfere with their ability to move around the dogs gracefully. Men wearing a tie should be sure to use a tie tack to avoid the tie touching the dog's face. The UKC events have always been known for being fun, friendly affairs, but they are also serious dog events. The way you dress shows your respect for the event, the event-giving club and the exhibitors. Blue jeans and t-shirts or tank tops are not appropriate. As a Judge, you are an authority figure at the show; your manner of dress can add to that image or detract from it.

5. **Conditioning.** As a Judge, you must be able to spend long hours on your feet. You must be able to bend to examine all parts of the dog. You must be able to move around the ring at a speed that will allow you to adhere to the judging schedule. Obviously, you need normal vision (with or without corrective aids) so that you can evaluate the dogs. So let's all put down that dessert and get in the best condition we can!

6. **Stewards.** The job of the steward is to facilitate judging. They are there to allow you to focus on the job at hand, judging dogs. Make good use of your stewards by communicating to them before judging starts. Explain to them things like where you want the examination table to be

placed, what order you would like the dogs in and anything else that they need to know to do their job properly. Remind the conformation stewards to call classes, not just dogs' armband numbers, i.e., "Breeder-Handler Males, numbers 11 and 17, to the ring, please!" Inform them of your preference to use bait or no bait will be allowed. Make sure the performance event stewards understand that while you are judging one dog, they should have the next competitor waiting outside the ring. A good steward can be a great help to you, but they can only help if they know what you expect from them.

7. **Check your judging area.** Before the start of judging, walk the ring or chute in which you will be judging. Look for problem areas like loose mats or soft spots in the grass that could cause someone to fall.

a. **Conformation events.** Decide what pattern you will use to move the dogs and once decided tell this to your steward. Once you have decided on a pattern, stick with it and do not change it during the day unless some special circumstance warrants it, but never change it in the middle of a class. Preferably, wait until the breed you are working on is finished and make any change for the next breed. This ensures that all the dogs in a breed are judged under the same conditions and in the same manner, avoiding anyone claiming that another dog was given an unfair advantage.

b. **Performance events.** Establish the procedures you intend to use and explain them carefully to your stewards and other event officials. Do not change procedures unless you are forced to do so by circumstances beyond your control, such as a change in the surface of the ring or pull area that could affect the safety of the exhibitor and dog. Consistent procedures result in fair evaluations.

8. **Marking your Judge's Book.** It is important to mark your Judge's Book in a clear and concise manner. This is the official record of the show and it must be completed properly. The Event Secretary and the United Kennel Club staff must easily understand your Judge's Book, so it is important that you mark it clearly. If you make a mistake, cross out the incorrect marking and initial it and make the correct marking alongside.

a. Common Errors and how to correct them.

1) **Mistakes made on a judge's book.** If you make a mistake, cross out the incorrect marking and initial it and make the correct marking alongside.

2) **Dog not entered on judge's book.** If an exhibitor notifies you they are not on the Judge's book. If it is noted that an exhibitor's entry is not listed on the Judge's book(s), the Event Secretary must be called over to verify the entry form. If there was an error the Event Secretary or assistant may correct the Judge's book.

3) **Dog entered in wrong class.** If an exhibitor notifies you they are in the wrong class. Again, if this is noted, the Event Secretary or their assistant must verify that the entry was properly processed and if the class had been altered/changed and the proper move-up correction form completed. If the class had already been judged, the class shall not be re-judged and the exhibitor may not show. However, if the class has not been judged, the judge's books shall be corrected to reflect the correct class.

- b. **Judge's Book codes.** Before turning a page in your Judge's Book, take a moment and check the page over for any omissions or errors.

1) The following abbreviations are to be used and written

in the placement spot next to the armband number of the exhibitor are:

- For class placements, 1, 2, 3, 4;
- R = Reserve; Note: in the Conformation Champion class Reserve must not be indicated as 2nd place.
- AB=Absent;
- AW= Award Withheld;
- DQ=Disqualified;
- EF=Eliminating Fault;
- ERR= Error.
- EX=Excused;
- MU= Move up;

2) Be sure to thoroughly explain any awarding of a 2nd-4th place in lieu of 1st place, AW, EX, EF or DQ in the comment section found on the same page.

3) The Event Secretary/Manager and the United Kennel Club staff must easily understand your Judge's Book, so it is important that you mark it clearly. Before turning a page in your Judge's Book, take a moment and check the current page over for any omissions or errors.

4) Excusing or disqualifying a dog. When it is necessary to excuse a dog, you must write "EX" in the box for the placement and indicate the reason why the dog was excused in the comment section found on the same page. If it is necessary for you to disqualify a dog, write "DQ" in the box for the placement and indicate the reason the dog was disqualified on the same page. A dog that has been disqualified for attempting to bite or attacking pursuant to the rules which govern dog temperament, MUST not participate in any further events unless reinstated by UKC. The judge must follow the outlined procedures regarding dog temperament found in the governing rules for the activity being officiated. A dog that has been disqualified in accordance with its Breed Standard may show as subsequent shows at the owner's discretion until notified by UKC.

9. Weighing Dogs. A Judge may require that any dog be weighed as outlined in the rulebook that governs the activity in which they are officiating. To accurately weigh the dog a weight scale (conventional or digital) is to be used. The weighing surface should be covered with a non-skid material and tared to zero. Dogs are to be placed in the center of the scale and should be still when the weight is determined. The Judge's determination of the dogs' weight is final.

10. Measuring Dogs. A Judge may require that any dog be measured as outlined in the rulebook that governs the activity in which they are officiating. The Judge's determination of the dog's height and/or depth of chest is final.

a. Height. To accurately measure the height of a dog, a proper measuring devise such as a wicket must be used. The exhibitor handling the dog should be allowed to verify that the wicket is properly set before the dog is measured. The dog is to be on level ground and set in a standing position. Height is determined by drawing a straight line from the top of the withers perpendicular to the ground. The wicket is brought up from behind the dog and gently placed on the dog's withers. Coated dogs are to have the hair over the withers parted prior to the wicket being place on dog.

b. Depth of Chest. To measure depth of chest: A flexible measuring tape is used to measure the fullest part of the dog's chest, keeping the measuring tape in line around the body.

11. Late arrivals. Judges should be aware that UKC encour-

ages owners to compete in multiple events such as conformation and performance/companion events. However, out of respect, exhibitors who are competing in multiple events must identify themselves to the Judge/stewards and clarify with them how conflicts will be handled. Exhibitors must understand that Judge's are not required to wait for an exhibitor when it is their turn to exhibit. Judges may allow a late arrival the opportunity to exhibit provided the class they are entered into has not been completed, placed, or the judge's book marked. The Judge's decision is final.

12. Judge's education. Judge's education is an ongoing process and is an important part of becoming a better and informed judge. The longer we spend in the sport, the more we realize we have a lot to learn. Judges are encouraged to take every opportunity to expand both their breed-specific knowledge, general dog knowledge, and knowledge about each specific event. Staying connected is also a way to keep updated on new rules and procedures as well as different techniques for becoming an efficient judge who can give a fair evaluation and leave a positive impression.

VII. How to become a UKC Licensed Judge.

A. To apply to be a UKC Licensed Judge, just complete the Judge's Application Form and send it along with a resume' of your experience in dogs, a cover letter and the application fee to the address indicated on the form. The form can be found on our website: <http://www.ukcdogs.com/res/pdf/DEJudgeApp.pdf>. Additional procedural information and requirements for the activity for which you are requesting to be licensed to judge can be found below.

B. All licenses to judge at UKC Licensed events shall be issued at the sole discretion of United Kennel Club. A Judge's license may be suspended or revoked by UKC at any time at the sole discretion of UKC, with or without cause.

VIII. Conformation Judge Application, Procedures and Rules.

A. Applying to become a UKC Licensed Conformation Judge.

1. Required qualifications for Conformation Judge Applicants. One or more of the requirements b through f may be waived at the discretion of UKC.

a. Requirements as outlined in Section III.

b. Familiar with rules and procedures. Applicant must be familiar with UKC conformation rules and procedures.

c. Anatomy and gait. Applicant must have a strong knowledge of canine anatomy and the gaiting requirements for each breed as outlined in the individual breed standard for the breeds he/she judges.

d. Documentation. Applicant must document three generations of breeding registered dogs of the same breed. The dogs may be registered with any acceptable registry.

e. Breeding Champions. Applicant must document four champions of this breed of which they have been the breeder of record. The aspiring Judge must be the owner or co-owner of record of at least two of these champions.

f. Ten years involvement. Applicant must document at least ten years of active involvement in the sport.

2. Recommended qualifications for Conformation Judge Applicants. Verifiable or documented experience in the sport that the applicant feels is pertinent and useful may be considered in evaluating the qualifications of

the applicant to judge. The sum total of the experience and individual merits of the applicant will be evaluated on a case-by case basis. Applicants with the following background will be given extra consideration:

- a. Club membership. Applicant currently belongs to a club that offers conformation events.
 - b. Active participation. Applicant actively participates in UKC conformation events.
 - c. Club recommendation. Applicant is recommended by a UKC affiliated club that is licensed for conformation events.
 - d. Seminar attendance. Applicant has attended one or more breed or judging seminars.
- 3. Resume.** Suggested resume information and documentation.
- a. **Dog's and Breeds Owned.** For dogs owned and registered with UKC, provide UKC number and name of dog. For dogs not registered with UKC, provide photocopies of registration certificate with registration number and registry clearly indicated and full registered and call names of each dog with breed.
 - b. **Showing Experience.** Number/type of shows attended annually.
 - c. **Breeds exhibited.** List all dogs breeds handled (not necessarily owned by applicant).
 - d. **Documents of accomplishment.** List awards won and provide copies of Non-UKC Title Certificates where applicable.
 - e. **Judging experience** List License/non-licensed events with contact information of chairperson or events sanctioned by other registries, breeds judged.
 - f. **Breeding experience.** Conformation Judges please provide number of litters bred and breeds.
 - g. **General Knowledge.** Provide any additional information regarding your activity in the sport of dogs.
 - h. **Seminars.** List of Seminars or other educational events attended including dates and presenters.
 - i. **Seminars given.** List seminars or other educational events presented by applicant, including dates and locations.
 - j. **References.** List references from Judges or breeders.
- 4. Written examinations.** Applicants approved by UKC will be sent one examination on the UKC conformation rules and procedures, and another on general canine anatomy.
- 5. Approval as a licensed Conformation Judge.**
- a. **Newly Approved Judge's.** Applicants who successfully complete both exams will be notified within 30 days of receipt of the completed exams at UKC.
 - b. **UKC Seminars.** Newly approved judges beginning as of January 1, 2011 will be required to have attended a UKC Basic Judges Educational Seminar prior to their first judging assignment.
 - c. **Accepting Assignments.** Upon written notice of acceptance, and completion of a UKC Basic Judges Education Seminar, the applicant may accept assignments in those breeds that he/she feels competent to judge, except that no Judge may accept assignments for the following breeds: American Eskimo, American Pit Bull Terrier, Belgian Shepherd Dog and Toy Fox Terrier unless he/she has been through the apprenticeship program and met the requirements listed below.
- 6. Maintaining a General Conformation License with UKC.** All UKC conformation judges are required to attend a UKC Judges Education Seminar once every three years in order to remain an active UKC judge.
- 7. Special procedures to apply to judge the American**

Eskimo, American Pit Bull Terrier, Belgian Shepherd Dog and Toy Fox Terrier breeds. A person seeking to be licensed for the following additional breeds must first hold the UKC General Conformation license. To apply to judge the AE, APBT, BSD and TFT the following additional procedures must be met.

- a. **Applying to judge the American Eskimo (AE).** In addition to the qualifications and requirements outlined for all conformation Judges, a person applying to judge American Eskimos must complete the following requirements:
 - 1) **Regional Club recommendation.** Applicant must be recommended by the regional American Eskimo club of which he/she is a member. The letter of recommendation must be signed by three officers of the sponsoring club and sent to the Dog Events Department at UKC. Copies of regional club letters must also be forwarded to National American Eskimo Dog Association (NAEDA). Applicants who are not members of a regional American Eskimo club must be recommended by the nearest American Eskimo club or the NAEDA.
 - 2) **National American Eskimo Dog Association Approval.** Once an applicant's recommendation and resume' has been received and reviewed by the NAEDA, three Board of Directors must notify UKC that they have seen the recommendation.
 - 3) **Written test on the breed standard.** Qualified Applicants will be required to successfully complete a written test on the UKC American Eskimo breed standard.
 - 4) **Apprenticeship Approval.** Applicants who pass the written test on the breed standard will be notified by UKC within 30 days of receipt of the completed examination.
 - b. **Applying to judge American Pit Bull Terrier (APBT).** In addition to the qualifications and requirements outlined for all conformation Judges, a person applying to judge American Pit Bull Terriers must complete the following requirements:
 - 1) **Written Request for the APBT.** Applicants must submit a resume which outlines their experience or expertise regarding the APBT, in writing, directly to the United Kennel Club Judges Committee. Those, whose experience is sufficient, will be sent a breed test for the APBT.
 - 2) **Written test on the breed standard.** Qualified Applicants will be required to successfully complete a written test on the UKC American Pit Bull Terrier breed standard.
 - 3) **Apprenticeship Approval.** Applicants who pass the written test on the breed standard will be notified by UKC within 30 days of receipt of the completed examination.
 - c. **Applying to judge Toy Fox Terrier (TFT).** In addition to the qualifications and requirements outlined for all conformation Judges, a person applying to judge Toy Fox Terriers must complete the following requirements.
 - 1) **Written Request for the TFT.** Applicants must submit a resume which outlines their experience or expertise regarding the TFT, in writing, directly to the United Kennel Club Judges Committee. Those, whose experience is sufficient, will be sent a breed test for the TFT.
 - 2) **Written test on the breed standard.** Qualified Applicants will be required to successfully complete a written test on the UKC Toy Fox Terrier breed standard.
 - 3) **Apprenticeship Approval.** Applicants who pass the written test on the breed standard will be notified by UKC within 30 days of receipt of the completed examination.
- 8. Licensing and apprenticing procedures for the Belgian Shepherd Dog (BSD).** Applicants interested in obtaining

their license to judge the Belgian Shepherd Dog (BSD), must contact the United Belgian Shepherd Dog Association (UBSDA). Contact information is found on the UKC website.

a. In addition to the qualifications and requirements outlined for all conformation Judges, a person applying to judge Belgian Shepherd Dogs must complete the following requirements.

- 1) The Applicant must send their resume regarding their intent and qualifications directly to the United Belgian Shepherd Dog (UBSDA) – National Club Secretary. UBSDA will qualify the Applicants request and will forward their recommendation to the UBSDA Board of Directors.
- 2) The UBSDA will review the applicant's credentials and print the Applicants name in the Belgian Beacon for membership review (45 days),
- 3) The Applicant should be involved with the BSD in some facet of UKC competition such as conformation, or any performance event for at least 2 years,
- 4) The applicant is strongly encouraged to follow the UBSDA recommendation to use the Assisted Animation with Critiques when judging the BSD at UKC licensed events,
- 5) The applicant must be a member of UBSDA.

b. **Suggested qualifications to apply to judge for the Belgian Shepherd Dog:**

- 1) A letter of recommendation from any local Belgian Shepherd Dog club or three members of the UBSDA Board of Directors.
- 2) Attendance at the UBSDA National Event.
- 3) BSD Breed Seminars and/or hands-on demonstrations at the UBSDA National Event.
- 4) Scribing experience with written critiques for BSD judges.
- 5) Judging experience (AKC/Canadian Kennel Club/UKC) specific to BSD's at licensed shows or matches.
- 6) BSD's owned and exhibited at UKC events.
- 7) Club memberships (AKC/UKC) specific to BSD's.

c. **Written test on the breed standard.** Recommended applicants will be required to successfully complete a written test on the UKC Belgian Shepherd Dog breed standard as provided by UBSDA.

d. **Apprenticeship Approval.** Applicants who pass the written test on the breed standard and are recommended by the UBSDA as a UKC Belgian Shepherd Dog Judge will be notified by the UBSDA Board of Directors within 30 days of receipt of the completed examination and will receive the apprenticeship forms from UBSDA. The UBSDA Board of Directors or UBSDA Judges Coordinator Committee will forward the BSD apprentice's information to UKC within the same time frame.

e. **Judging UKC Events.** Although an applicant for the Belgian Shepherd Dog may meet all of the requirements for the licensing approval for the BSD, the applicant must also apply and pass all of the testing and approval requirements to hold a general conformation license through UKC. (See how to apply for the general license above.)

B. Procedures when Apprentice Judging for the American Eskimo, American Pit Bull Terrier and Toy Fox Terrier.

1. **Notification of Apprentice Judge Acceptance.** Applicants who pass the written test on the specific breed standard will be notified within 30 days of receipt

of the completed examination. Each Apprentice Judge will receive three Apprentice Judge Evaluation Forms for the appropriate breed, with the notice of acceptance as an Apprentice Judge. Upon receipt of this notice the new apprentice will have their name listed as an approved apprentice on the UKC website for the specific breed. It is only after this notice that a new Apprentice Judge is eligible to apply for apprenticeship assignments for the specific breed.

a. **Applying for an Apprentice judging assignment.**

1) **Senior Judge.** Only Senior Judges may accept requests for Apprentice Assignments. A Senior Judge may not evaluate more than one Apprentice Judge for a single breed at an event.

2) An Apprentice Judge must apply in writing to a Senior Judge for the breed they are eligible to apprentice, requesting permission to apprentice at a specific show. No one may serve as an Apprentice Judge for a breed which they have not been approved to apprentice or who has not applied in writing to an officiating Judge and received that Judge's written consent. As a courtesy, copies of the apprenticeship request must also be sent to the Event Chairperson and the President of the club hosting the event. No Apprentice Judge may apply for an assignment under a Senior Judge that is a member of the Apprentice Judge's immediate family, a person who resides in the same household or who co-owns a dog with the Senior Judge or a member of the Senior Judge's immediate family. The Apprentice Judge also may not be an employer, employee or business partner of the Senior Judge they are requesting to apprentice under.

b. **Approval or Denial of a request for an Apprentice Judging Assignment.** The officiating Judge must respond promptly to a request for an Apprentice judging assignment. If the request is denied, the officiating Judge must give reasons for the denial and send a copy of the request and his/her letter of denial to the Dog Events Department at UKC. If the host club objects to allowing an Apprentice Judge at its show, the club must promptly notify the officiating Judge of any objections. UKC encourages Judges to work these problems out with the clubs, but the decision of the officiating Judge is final.

c. **Duties of an Apprentice Judge.** The Apprentice Judge must examine all the dogs exhibited in each licensed class. While the Senior Judge is making his/her placements, the Apprentice Judge should mentally place the dogs so that he/she can later discuss the dogs and placements with the Senior Judge. Apprentice Judges are encouraged to judge non-licensed conformation classes when time permits while being observed by the Senior Judge.

d. **Prohibitions.** An Apprentice Judge is bound by the same rules as outlined for all officiating conformation Judges on the day of their apprenticeship assignment.

1) **Awards.** The Apprentice Judge has no deciding factor on placements and may not hand out awards or ribbons.

2) **Judges Book.** The Apprentice Judge may not mark placements or write on the Judges Book.

3) **Chairperson and/or Event Secretary/Manager.** No Apprentice Judge may work as an Event Chairperson, Event Secretary on the weekend of their apprenticeship assignment.

- 4) **Conversation.** The Apprentice Judge may not engage in conversation with exhibitors or spectators while in the ring.
 - 5) **Exhibiting dogs.** No Apprentice Judge may exhibit (handle) a dog in any event (show) in which he/she is apprenticing.
 - 6) **Dogs owned by the Apprentice Judge.** Dogs that are owned / co-owned by the apprentice judge may not be entered into the same type of activity, in the same event (show), regardless of breed, where that apprentice is apprenticing.
 - 7) **Stewarding.** No Apprentice Judge may ring steward for any breed at the same event (show) in which he/she is apprenticing.
 - 8) **Exhibiting.** An Apprentice Conformation Judge is prohibited from entering and exhibiting any dog whether owned by them or not, on the day of their apprenticeship. They may however exhibit prior to and on the day after their apprenticeship assignment.
 - 9) **Apprenticing for more than one type of event.** An Apprentice Judge may not apprentice for a conformation event and a performance or companion event on the same day regardless if the event is hosted by the same club or clubs holding events in conjunction with one another. However, the Apprentice Judge may apprentice for two separate breeds or in two like events (for example: two obedience trials) on the same day, provided there are no conflicts, or a breed apprenticeship on one day and a performance apprenticeship on another. The Apprentice Judge is limited to a total of two apprenticeship assignment in a single weekend (whether this is completed on one day or over a period of days over the same weekend).
 - e. **Apprentice Judge Evaluation Form.** The Apprentice Judge is responsible for providing the apprenticeship form (the apprentice must complete the section under apprentice judge which includes the apprentices' name and mailing address in the appropriate area on the form) and a stamped envelope addressed to UKC, Dog Events Department, 100 E. Kilgore Road, Kalamazoo MI 49002-5584 to each licensed Senior Judge under which he/she apprentices.
2. **Duties of Senior Judges with Apprentices.** The Senior Judge must evaluate the Apprentice Judge's knowledge of the specific breed on the Apprentice's examination of the dogs and on the discussion thereafter. The discussions may be done after each class or at the end of breed judging as time permits. The Senior Judge should compare his/her placements with those of the Apprentice Judge. The officiating Judge must evaluate the Apprentice Judge's knowledge of the UKC rules and the specific UKC breed standard of the breed being assessed, based on their discussion. The Senior Judge must complete the Apprentice Judge Evaluation form and send it directly to UKC. The completed forms are confidential and not to be shared with the Apprentice Judge.
 - a. **Completing an apprenticeship.** Upon satisfactory completion of the requirements below, an Apprentice Judge may be notified by UKC that he/she can accept assignments as a licensed Provisional Judge for that breed unless notified otherwise by UKC.
 - 1) **At three licensed events.** Serve as an Apprentice Judge (for the same breed) at a minimum of three different UKC licensed Conformation shows.
 - 2) **Three licensed Senior Judges.** Serve as an Apprentice Judge under at least three different licensed Senior Judges.
 - 3) **Three favorable recommendations.** Receive favorable recommendations from at least three licensed Senior Judges.
 - 4) **Minimum entry of three dogs.** Evaluate a minimum of three (3) licensed class entries per apprenticeship for the evaluation to be credited as an apprenticeship.
 - 5) **Completing an Apprenticeship assignment at a UKC Judge's Education Seminar.** By attending a UKC Judges Seminar where a verbal seminar and a hands-on examination is offered for the AE and/or APBT and/or TFT, an Apprentice Judge will be given credit for one apprenticeship (maximum of one apprenticeship credit is allowed for each breed and is only valid for three years after the seminar). The two additional apprenticeships must be obtained at two different UKC licensed Conformation shows and under two different UKC licensed Senior Judges.
 - b. **Provisional Judge.** Once approved to judge the AE, APBT or TFT, a person must serve as a Provisional Judge for a minimum of two years after licensing. This is considered as the provisional period. No Provisional Judge may authorize an Apprentice Judge to serve under him/her during this provisional period. During the provisional period, the Provisional Judge must judge the breed (i.e. must have entries), at least four times. UKC will evaluate the performance of Provisional Judges. A Judge who successfully completes the provisional term will automatically qualify as a Senior Judge unless notified otherwise by UKC.
 - c. **Judging Conformation Junior Showmanship.** Judges licensed to judge UKC Junior Showmanship are denoted by JS in their profile on the UKC website. A Judge that is not licensed for Junior Showmanship cannot be used in the judging of Junior Showmanship.
 1. **Applying to judge Junior Showmanship.** In addition to the requirements outlined in Section III, and submitting the application the following additional qualifications are required for an applicant to judge conformation Junior Showmanship. One or more may be waived at the discretion of UKC. The resume should include the following:
 - a. **Showing experience.**
 - 1) Number and types (by registry) of shows attended annually.
 - 2) List of breeds exhibited.
 - 3) List of awards won.
 - b. **Judging experience.**
 - 1) List of shows or matches judged with club names, dates, and names and telephone numbers of Event Chairpersons.
 - 2) Breeds judged and number of each breed judged.
 - c. **General knowledge.**
 - 1) Seminars.
 - a) List seminars or other educational events attended, including dates and presenters.
 - b) List seminars or other educational events presented by applicant, including dates and locations.
 - 2) Detail your experience with youth; for example 4-H programs.
 - 3) **References.** List references from Judges or breeders.
 2. **Written examinations.** Applicants approved by UKC will be sent one examination on the UKC Junior Showmanship rules and procedures, and another on

general canine structure (if applicant does not hold the General Conformation License). Applicants who successfully complete the exam(s) will be notified within 30 days of receipt of the completed exams at UKC.

- 3. Approval as a licensed Junior Showmanship Judge.** Upon written notice of acceptance as a licensed Junior Showmanship judge you may begin accepting Junior Showmanship assignments.

D. Judging procedures.

- 1. United Kennel Club Docking/Cropping statement.** The docking of tails and cropping of ears in America is legal and remains a personal choice. However, as an international registry, the United Kennel Club, Inc. is aware that the practices of cropping and docking have been forbidden in some countries. In light of these developments, the United Kennel Club, Inc. feels that no dog in any UKC event, including conformation, shall be penalized for a full tail or natural ears.

- 2. Standards of Judging:** Based upon the standards of judging listed below, UKC expects its judges to adhere to a schedule of 20 dogs per hour of judging (3 minutes per dog). If unusual or extraordinary conditions exist, UKC still expects judges to adhere as closely as possible to their schedule but note the reasons in their judge's book. Judges who cannot demonstrate these three criteria call into question both their knowledge of the breed and their ability to apply the standard to the dogs in the ring.

- a. A Good judge possess a working knowledge of the breed standard,
- b. The ability to apply that standard to the physical animals presented to them and;
- c. The ability to make good and timely decisions in the ring based on that premise.

- 3. Judge's authority in the ring.** The Judge may use whatever reasonable procedures he/she deems necessary to evaluate the dogs in an effective and efficient manner. All dogs within a breed will be examined in the same manner and all exhibitors will be given an equal opportunity to present their dogs.

- a. Bait.** Judges have the sole discretion to authorize the use of squeaky toys and bait in their rings

- b. Final decision.** The Judge's decision is final.

- 1) By entering in a UKC event, the exhibitor is inviting the opinion of the Judge and must accept the Judge's decision as final.

- 2) Exhibitors may not argue about the Judge's final placements.

- 4. Excusing an exhibitor or dog from the ring.** When an exhibitor or dog is excused from the ring for any reason, the Judge must immediately mark his/her Judge's book accordingly and write an explanation of the reason the exhibitor or dog was excused in the comment section of the Judge's Book. The Judge's decision on these matters is final.

5. Complaints about the Judge that may be lodged with the host club.

- a. Rule Violations.** Complaints about the Judge may only be lodged with the host club if the exhibitor believes the Judge has violated a specific UKC rule. In such cases the Event Committee must investigate the complaint and address the judge of the rule violation. Should the complaint have merit or the violation continues, the exhibitor has the right to file a misconduct report as outlined in the current governing rules for the activity.

- b. Judge's Knowledge of the breed(s).** Complaints about a Judge's knowledge of a breed may be filed directly with UKC but must address specific deficiencies.

- 6. Mandatory evaluations.** All conformation Judges will physically examine and gait each dog in the same manner with the exception as outlined under the Judge's evaluation of dentition.

- 7. Judge's evaluation of dentition.** All dogs must have their bite examined. At the discretion of the judge they may either look at the bite on his/her own, or ask the exhibitor to show the bite. Judges may make that decision based upon breed, individual dog, and circumstances and will not necessarily use the same method for examining the individual bite of each dog or for each breed. If an exhibitor in the ring has strong feelings about showing the bite to the judge rather than having the judge open the mouth, then the judge should honor that exhibitors request to show the bite.

- 8. Discussion of placements with exhibitors.** UKC Judges are encouraged to discuss placements with exhibitors and to give a short oral critique after Best of Breed judging.

9. Prohibitions.

- a. Asking Questions.** Judges may not ask an exhibitor any questions regarding the dog being evaluated other than the age of the dog.

- b. Judging the same breed.** Judges may not judge the licensed classes of the same breed more than once in a four-day period, or within a 1,000 mile distance between shows if the judge officiates for more than one club over the same weekend. This prohibition may be waived upon written request to UKC for Senior Judges assigned to judge a National Grand Champion or National Best of Breed class.

- c. Judging multiple activities.** Judging may officiate for any activity for which they hold a valid license. However, who hold multiple licenses may not judge a conformation event and a performance/companion event on the same day.

- 10. Disqualifying faults, mandatory excusals and withholding placements.** Owners and exhibitors are presumed to know the condition of their dogs and risk disciplinary action for exhibiting dogs with prohibited alterations. The Judge's decision on these matters is final.

- a. Universal disqualifying faults.** Viciousness, extreme shyness, unilateral* or bilateral* cryptorchidism, and albinism are disqualifications for all breeds of dogs recognized by the United Kennel Club. Judges must disqualify any dog that exhibits these faults in the ring and mark the Judge's Book accordingly. Judges must explain what behaviors the dog exhibited to enable the Judge to make a determination that the dog was vicious or extremely shy.

**unilateral or bilateral cryptorchidism only apply to dogs exhibited in the regular classes.*

- 1) When a dog has been disqualified for a universal disqualifying fault, it is ineligible to continue competing at that show. However the dog may continue to be shown at future shows, until notified by UKC.

- 2) Dogs that are Disqualified for Attacking must be dismissed from the ring in accordance with the DQ for Attacking rules and are ineligible to continue exhibiting until reinstated by UKC.

b. Breed-specific disqualifying faults.

- 1) Judges must disqualify any dog that exhibits a disqualifying fault as defined in its UKC breed standard.

The Judge must disqualify the dog and immediately dismiss the exhibitor and dog from the ring. The Judge must mark the Judge's Book accordingly and name the specific disqualifying fault(s). When a dog has been disqualified for a breed specific fault, it is ineligible to continue competing at that show. However the dog may continue to be shown at future shows.

2) Coonhound Breeds. Judges must disqualify any American Black & Tan Coonhound, Bluetick Coonhound, English Coonhound, Plott Hound, Redbone Coonhound or Treeing Walker Coonhound that is overshot or undershot. Overshot or undershot is defined in these breeds as a dog having a visible gap between the upper and lower teeth. The Judge must disqualify the dog and immediately dismiss the exhibitor and dog from the ring. The Judge is to mark the Judge's book accordingly and name the specific disqualifying fault.

c. When a dog has been disqualified for Universal and/or Breed specific faults.

1) Any dog that has been disqualified for the same universal or breed fault under three different judges shall be ineligible for entry in any UKC Conformation event unless notified by UKC that the dog's show eligibility has been reinstated

2) When UKC is notified that a dog has been disqualified under this section, the owner of the dog will be notified by certified mail of the Judge's report. The owner of the dog shall have 14 days from receipt of this notification to show due cause why the dog should not be barred from all registration privileges.

a) After reviewing any mitigating or extenuating evidence submitted by the owner, UKC staff shall make a finding of facts and determine the penalty, and this ruling shall be final.

b) The owner of the dog shall be notified of the outcome within 30 days of receipt of the owner's response. Owners of dogs that are barred from registration privileges are required to return the dog's UKC registration certificate within 14 days of notice that the dog is barred.

I. Failure to promptly return the registration certificate can result in loss of UKC privileges.

II. Dogs barred from registration privileges may not be transferred nor may litters produced by these dogs after the barring date be registered.

d. Eliminating faults. An eliminating fault is a fault serious enough that it eliminates the dog from obtaining any awards in a conformation event. A breed standard will indicate whether a breed has eliminating fault(s). If a dog being judged has an eliminating fault, according to its standard, the judge is not to consider that dog for any placements or awards. The Judge's Book must be marked accordingly with an "EF" (Eliminating Fault) and a description of the eliminating fault. The Judge's decision is final.

e. Eliminating fault for weight or height. If there is an eliminating fault for weight or height, dogs or bitches that are being exhibited in the Puppy Class are not to be assessed an eliminating fault for being under the minimum weight or height requirement for their breed standard. However, if they are over the maximum weight or height requirement at any age, the eliminating fault will apply.

f. Prohibited alterations. UKC encourages exhibitors to emphasize the conditioning and training of their dogs and to avoid extreme grooming practices.

1) A dog should be sufficiently clean and well groomed to enable a Judge to properly evaluate the dog. Breeds with traditional trimming patterns may be presented in those patterns. Except as allowed by a dog's UKC breed standard, the following is considered but not limited to prohibited alterations:

a) Altering a dogs coat color,

b) Altering a dogs coat texture,

c) Altering pigment color,

d) Altering ear carriage,

e) Altering tail carriage

f) Altering any other essential element of the dog's conformation by any external means, including artificial color, foreign substances, or surgical means.

2) Judges must excuse any dog that they reasonably believe has had a prohibited alteration. The Judge's Book must be marked accordingly and include the prohibited alteration(s). The Judge's decision on these matters is final.

3) Owners and exhibitors are presumed to know the condition of their dogs and risk disciplinary action for exhibiting dogs with prohibited alterations.

g. Disqualifying Alterations. Dogs are disqualified from conformation events when any physical fault has been corrected by surgery or other medical procedure. This prohibition does not apply to any necessary medical procedure required to restore a dog to its previous normal condition, provided such procedure does not:

1) Correct, alter or obscure a condition that would render a dog ineligible for competition, or

2) Improve an existing condition to the benefit of the dog's appearance, gait or temperament.

h. Mandatory Excusals. When a Judge notes any of the following, they are mandated to excuse the dog from the ring.

1) Foreign items. Judges must excuse any dog being exhibited with sutures, bandages, adhesive or any other material that is indicative of or related to any surgical or medical procedure. The Judge shall not allow the exhibitor to re-enter the ring even if the foreign item is removed.

2) Coat alteration. Judges must excuse any dog being exhibited with any type of substance indicating the coat is not in its natural state.

3) Lameness or illness. Judges must excuse any dog that is lame or appears to be ill.

4) Unable to examine. A Judge must excuse any dog he/she is unable to examine.

5) A Judge must excuse any dog when the dog's demeanor gives the Judge reason to believe that the dog may not safely be examined by the Judge

i. Discretionary Excusals. If the Judge notes any of the following, they have the option to allow the dog to remain in the ring or to excuse the dog from the ring. When a dog is excused for any reason, the Judge must immediately dismiss the exhibitor and dog from the ring. The Judge's Book must be marked accordingly and the Judge must write an explanation of the reason the dog was excused in the comment section of the Judge's Book.

1) Deafness or blindness. A Judge may excuse any dog he/she suspects is blind or deaf.

2) Unable to assess the dog. A Judge may excuse any dog when its behavior significantly interferes with the Judge's ability to properly evaluate the dog; such as over exuberance, not standing for examination or refusing to gait.

3) Interference with other exhibitors. The Judge may excuse any dog and/or handler who hinder the ability of other exhibitors to show their dog.

j. Withholding placements. Judges play an important role in the selection of future breeding stock. For that reason, UKC Judges must not reward any dog that lacks sufficient quality to be a champion. In very large classes, such dogs are usually left out of the placements. In small classes, however, it is important that Judges deny placements to dogs that are so lacking in breed type and soundness that they should never achieve a champion title. Judges withholding placements for lack of quality must note this in the Judge's Book and specifically address the elements where the dog fails to meet the standard. Judges must always take the time to discuss withheld placements with the exhibitor, either at the end of judging the class or the breed.

E. Rules Specific for Conformation events.

1. Excusal and disqualification. A dog that has been excused by a judge may be shown in subsequent events. A dog that has been disqualified by a judge under its breed standard (for a reason other than attacking or attempting to attack) may be shown in subsequent events. A dog that has been disqualified under its breed standard three times is ineligible to compete at UKC events. A dog that is disqualified for attacking or attempting to attack (bite) may not be shown at subsequent events until such time as it has been reinstated by UKC.

2. Leaving the ring. Once in the ring, dogs may not leave until the class is over or unless dismissed, excused or disqualified by the Judge.

3. Wrong class. If a dog is found to have been exhibited in the wrong class, the class shall not be re-judged.

4. Absent from class. If a dog is not present for the judging of the class in which it is entered, said dog shall be marked absent. No class once judged, shall be re-judged.

5. Competing in next level. Class winners must compete in the next level of competition through Best of Breed unless defeated, excused, disqualified, or if the dog becomes ill or lame. Dogs withdrawn from competition for health reasons may be required by the Event Committee to present the dog to the show veterinarian to verify the dog's condition.

6. Height and weight. A Judge may require that any dog be measured or weighed except that Toy Fox Terriers are only required to be weighed in accordance with paragraph c. below. Exhibitors who are in the ring have the right to require that a dog competing in the ring be measured or weighed for those breeds with a height or weight disqualification and/or eliminating fault. The Judge will comply with an exhibitor's request if it is made before the class judging is complete. The Judge's determination of the dog's height or weight is final. The judge must note in the Judge's book the armband number and height or weight of any dog measured or weighed and furthermore, disqualified as a result of measuring or weighing. Height is determined by drawing a straight line from the top of the withers perpendicular to the ground. Judges cannot disqualify or excuse dogs shown in the Puppy

class for being under height or weight minimums.

a. Wicket. A wicket must be available and provided by the club for use in measuring dogs' heights.

b. Scale. A weight scale must be available and provided by the club for use in weighing dogs.

c. Weight rules for Toy Fox Terriers. All Toy Fox Terriers must be weighed once per weekend per hosting club, before being exhibited. Once a dog has been weighed in, it is considered weighed in for those shows hosted on consecutive days by that club on that weekend and it cannot be required to be weighed again. Clubs hosting Toy Fox Terriers must provide a scale on the day of the show to weigh Toy Fox Terrier entrants. Dogs may be weighed by the Judge, Event Committee members, or officers of the host club. No person who is exhibiting a Toy Fox Terrier in a show may weigh a competitor's dog prior to that show. Dogs entered on the day of the show may be weighed at the time of entry. Dogs entered prior to the day of the show must be weighed prior to check-in at the entry table. Individual dog weights must be noted on the entry form by the Event Secretary. Toy Fox Terriers that are six months of age or older and weighing less than three-and-one-half pounds, or dogs of any age over seven pounds must not be shown in a conformation event, or shown in another conformation event unless they have officially weighed within the specifications.

7. Conformation judging and exhibiting. Judges are the subject of scrutiny, both for the job they do in the ring judging dogs and how they conduct themselves in other roles, whether as spectators, club members or exhibitors. Becoming a judge brings with it an extra set of responsibilities, an obligation to conduct oneself in a manner that is above reproach. Integrity is part of the persona of the judge and there should never be an instance where a judge's integrity is in question. The judge should avoid improper actions and situations as well as those situations and actions that could give the appearance of impropriety. These sorts of actions and situations, whether real or perceived, will quickly erode the judge's image. For these reasons, the United Kennel Club has adopted the following rules in regard to its Conformation Judges and Exhibiting:

a. Stewarding. If a Judge acts as a steward at one show and is scheduled to judge at any companion shows, they must not steward for the judging of any breeds they are scheduled to later judge.

b. Entering dogs. No judge may enter a dog owned by another person on a weekend they are judging.

c. Judging owned dogs. No Judge may pass judgment on a dog of which they are listed as a breeder or co-breeder in any conformation class.

d. Exhibiting and judging. A Conformation Judge may not exhibit dogs in any event (conformation and/or performance and/or companion) on the same day they are judging nor may they exhibit in any conformation event held prior to the day of their assignment. However they;

a) May have someone else enter and exhibit their dog in any performance and/or companion event over the same weekend.

b) May enter and exhibit in any performance and/or companion event the day(s) prior to and/or the day(s) following their judging assignment.

8. Judging at non-UKC shows. UKC views judges as indi-

viduals who have the right to pursue their interests by entering into agreements with local dog clubs. We feel judges should have the personal freedom to judge for clubs in any registry where they meet the judging requirements. We believe that experience in judging dogs is an ongoing, cumulative experience and that judging in multiple registries affords the individual judge an opportunity to advance the sum total of their knowledge of a variety of breeds and the practical application of that knowledge. To judge solely in a single registry could well limit the scope of a judge's continuing education. We feel that experience gained through judging for multiple registries benefits the judge, UKC and the sport of dogs. We encourage our judges to gain as much practical experience as possible through judging for clubs requesting their services in any registry that welcomes them.

IX. Agility Judges.

A. Applying to Judge UKC Licensed Agility Trials.

1. Required qualifications for Agility Judge applicants.

The following qualifications are required for an applicant:

- a. Requirements as outlined in Section III.
- b. The following qualifications are required for an applicant. One or more may be waived at the discretion of UKC. Applicant must have:
 - 1) Trained and handled a dog to a UKC Agility Champion (UACH) title, or
 - 2) Trained one dog to the UKC Agility II (UAGII) title and a different dog to the UKC Agility I (UAGI) title or higher.
- c. Applicant must have served at least once as the Event Secretary or the Table Steward for a UKC Agility trial. If this requirement has not been completed at the time an application has been submitted, no license will be issued until it has been completed.

2. Recommended qualifications for Agility Judge applicants.

Verifiable or documented experience in the sport that the applicant feels is pertinent and useful may be considered in evaluating the qualifications of the applicant to judge. The sum total of the experience and individual merits of the applicant will be evaluated on a case-by-case basis. Applicants with the following background will be given extra consideration:

- a. Applicant teaches or has taught agility classes or seminars.
- b. Applicant currently belongs to an agility club.
- c. Applicant currently holds office in an agility club or has done so in the past.
- d. Applicant actively participates in UKC agility events.
- e. Applicant is recommended by a UKC affiliated club that is licensed for agility events.
- f. Applicant has attended one or more agility related seminars.

3. Resume.

In addition to the items indicated above the resume should include the following:

a. Training and handling experience.

- 1) **Number of agility trials attended annually.** These figures should include the names of the organizations sponsoring the trials.
- 2) **All agility titles earned.** This should include the classes from which the titles were earned, the dogs that earned the titles (including names and registration numbers), and the sponsoring organization of the events where the titles were earned. For UKC titles indicate the dog's UKC Registration number and highest title earned.

3) Levels of experience as an agility instructor.

4) Judging experience.

List of agility trials or matches judged with club names, dates, names and telephone numbers of Event Chairpersons, and number of dogs judged.

5) General knowledge.

a) Education.

List agility seminars or other agility related educational events attended, including dates and presenters.

b) References.

List references from agility trainers, Judges or exhibitors.

4. Application procedure.

To apply to be a UKC Licensed Agility Judge, just complete the Judge's Application Form and send it along with a resume as indicated and the application fee to the address indicated on the form. The form can be found on our website at www.ukcdogs.com/res/pdf/DEJudgeApp.pdf.

B. Written examination.

Applicants approved by UKC will be sent an examination on the UKC agility rules and procedures.

C. Apprentice Judge.

Applicants who pass the written test will be notified by UKC within 30 days of receipt of the completed examination. Each Apprentice Judge will receive three Apprentice Judge Evaluation Forms with the notice of acceptance as an Apprentice Judge. Upon receipt of this notice, new Apprentice Agility Judges are eligible to apply for apprentice assignments.

1. Applying for an Apprentice judging assignment.

An Apprentice Judge must apply in writing to the officiating Judge of an upcoming UKC agility trial requesting permission to apprentice at a specific trial. Copies of the request must also be sent to the Agility Chairperson of the club hosting the trial. No one may serve as an Apprentice Judge who has not applied in writing to an officiating Judge and received that Judge's written consent. Only one Apprentice is allowed per officiating Judge per trial. No Apprentice Judge may apply for an assignment under an officiating Judge that is a member of the Apprentice Judge's immediate family or who resides in the same household.

2. Approval/denial of application for an Apprentice judging assignment.

The officiating Judge must respond promptly to a request for an Apprentice judging assignment. If the request is denied, the officiating Judge must give reasons for the denial and send a copy of the request and his/her letter of denial to the Dog Events Department at UKC. If the host club objects to allowing an Apprentice Judge at its show, they must promptly notify the officiating Judge of their objections. UKC encourages Judges to work these problems out with the clubs, but the decision of the officiating Judge is final.

3. Duties of an Apprentice Judge.

a. Course design.

The Apprentice Judge must design a course for each class and submit it to the officiating Judge not later than 21 days before the trial. The officiating Judge may propose and discuss changes to the course design.

b. Course set-up.

The Apprentice Judge must set up the course in compliance with the official UKC Agility rulebook.

c. Assigned Course Time (ACT).

The Apprentice Judge must establish the ACT for each course.

d. Course familiarization.

The Apprentice Judge must supervise the course familiarization portion of the trial.

e. During the trial.

The Apprentice Judge must be in the ring throughout all levels of each class. The Apprentice

Judge must evaluate each exhibitor using the score sheet provided by the club.

4. Prohibitions.

- a. Awards.** The Apprentice Judge may not hand out awards or ribbons.
- b. Conversation.** The Apprentice Judge may not engage in conversation with exhibitors or spectators while in the ring.
- c. Handling dogs.** No Apprentice Judge may handle a dog in any trial in which he/she is apprenticing. Except when the back-up judge provision is active, which then the apprentice judge must trial under the back-up judge and is ineligible for any placements and/or awards.
- d. Stewarding.** No Apprentice Judge may work as an Event Chairperson, Event Secretary or steward in any trial in which he/she is apprenticing.
- e. Apprenticing for more than one event.** An Apprentice Judge may not apprentice for a different performance event or a conformation show hosted by the same club on the same day, nor may he/she complete more than two Apprentice judging assignments in a single weekend.
- f. Apprentice Judge Evaluation Form.** The Apprentice Judge is responsible for providing an Apprentice Judge Evaluation form and a stamped envelope addressed to UKC, Dog Events Department, 100 E. Kilgore Road, Kalamazoo MI 49002-5584 to each licensed Judge under which he/she apprentices.

5. Duties of Officiating Judges with Apprentices. The licensed Judge is responsible for supervising all of the work done by the Apprentice Judge and ensuring that all rules and safety procedures are followed. The officiating Judge is responsible for ensuring that the final course design complies with UKC rules, that the course is set up correctly, and that the Assigned Course Times are correct. The officiating Judge must review the Apprentice Judge's score sheets and discuss the reasons for the scores given. These reviews may be done after each class or at the end of the trial as time permits. The officiating Judge should compare his/her score sheets with that of the Apprentice Judge, particularly comparing deductions and non-qualifying performances. Based on the review and discussion, the officiating Judge must evaluate the Apprentice Judge's knowledge of the UKC agility rules and judging procedures. The officiating Judge must complete the Apprentice Judge Evaluation Form and send it directly to UKC. The completed forms are confidential and not to be shared with the Apprentice Judge.

6. Completing an apprenticeship. Upon satisfactory completion of the requirements below, an Apprentice Agility Judge may be notified by UKC that he/she can accept assignments as a licensed Provisional Agility Judge unless notified otherwise by UKC.

- a.** Serve as an Apprentice Judge at three different UKC licensed Agility trials in which there are a minimum of 20 dogs participating in each of the Agility I and Agility II classes and a minimum of 8 dogs participating in the Agility III classes.
- b.** Apprentice for and receive favorable recommendations from a minimum of two different UKC Licensed Agility Judges.

D. Provisional Judge. A person must serve as a Provisional Judge for a minimum of one year after licensing (known as the provisional period), during which time he/she must judge at least two trials. A Judge who has not judged at least two agility trials in their first year of licensing will

remain in a provisional level until this requirement is met. No Provisional Judge may authorize an Apprentice Judge to serve under him/her. During the provisional period, UKC will evaluate the performance of Provisional Judges. A Judge who successfully completes the provisional requirements may automatically qualify as a Senior Agility Judge unless notified otherwise by UKC.

E. Judging procedures.

- 1. Judge's authority.** The Judge may use whatever reasonable procedures he/she deems necessary to evaluate the dogs in an effective and efficient manner. The same procedures will be used for all dogs within a class and all exhibitors will be given an equal opportunity to present their dogs.
- 2. Responsibility for Agility course.** The Judge is responsible for providing the Event Secretary with a copy of the course design not later than 14 days before the trial, and for ensuring that the agility equipment and course are in compliance with UKC rules.
- 3. Responsibility for supervising course officials.** The Judge is responsible for supervising and instructing all trial stewards. Prior to the start of the trial, the Judge must instruct the trial stewards regarding their responsibilities.
- 4. When judging begins.** Judging does not begin until the handler states that he/she is ready, but a Judge may deduct points for a handler's inability to control the dog or for misbehavior of the dog from the moment the dog and handler enter the ring until they exit.
- 5. Judging a dog out of sequence.** A Judge has discretion to allow a dog to be judged out of sequence. Dogs judged out of sequence should be judged at the end of the division.
- 6. Deducting points for unsportsmanlike behavior.** A Judge may penalize an exhibitor for unsportsmanlike behavior in the ring by deducting points or by filing a misconduct complaint. A Judge who observes a handler abusing a dog in the ring must excuse the handler, give the handler a Non-qualifying score and file a misconduct complaint.
- 7. Allowing an exhibitor to redo an obstacle or run.** A Judge may allow an exhibitor to redo an obstacle or the entire run only when the dog's performance was unfairly hindered by extraordinary circumstances over which the handler had no control. Judges must only allow this when it will not give an unfair advantage to any dog.
- 8. Discussion of placements with exhibitors.** UKC Judges are encouraged to discuss placements with exhibitors when time permits.
- 9. Score sheets and Judge's Book.** Each Judge is responsible for the accuracy of the scores recorded on each individual score sheet.
- 10. Prohibitions.**
 - a.** No Judge may judge more than 200 dogs per day, regardless of whether he/she officiates in one trial or two.
 - b.** No Judge may officiate for more than eight hours total per day.
 - c.** No Judge may be required to judge for more than four hours without a break.
 - d.** A Judge may not judge agility and conformation or another performance event on the same day.
 - e.** Judges may not ask an exhibitor any questions regarding the dog being evaluated other than age.

X. Dock Jumping (Air Dog) Judges.

A. Applying to Judge UKC Licensed Dock Jumping events.

1. Required qualifications for Dock Jumping Judge applicants. The following qualifications are required for an applicant:

- a. Requirements as outlined in Section III.
- b. Must be recommended by Ultimate Air Dogs.

2. Application procedure. To apply to be a UKC Licensed Dock Jumping Judge, just complete the Judge's Application Form and send it along with a certification letter from Ultimate Air Dogs resume and the application fee to the address indicated on the form. The form can be found on our website at www.ukcdogs.com/res/pdf/DEJudgeApp.pdf

3. Applicant Approval. Applicants approved by UKC will be a licensed judge.

B. Rules Regarding Dogs Owned or Trained By Judges, Immediate Family Members and Members of the Same Household. Refer to Section V. O.

XI. Lure Coursing Meet Judges.

A. Applying to Judge UKC Licensed Lure Coursing Meets.

1. Required qualifications for Coursing Meet Judge applicants and Grandfather applicants. The following qualifications are required for an applicant:

- a. Requirements as outlined in Section III.
- b. Required qualifications for Coursing Judge applicants. Applicant must have trained and handled a dog to a Lure Champion title through UKC or a recognized equivalent title.
- c. **Grandfather-license applicants.** Applicant must meet the requirements as outlined in Section III and be licensed through another recognized organization offering coursing. Pass a written exam on UKC rules, and judge one licensed Coursing meet or apprentice judge one licensed meet. This requirement maybe waived at the discretion of UKC.

2. Recommended qualifications for Coursing Judge applicants. Applicants with the following background will be given extra consideration.

- a. Applicant currently belongs to a coursing club.
- b. Applicant currently holds office in a coursing club or has done so in the past.
- c. Applicant actively participates in UKC Lure Coursing Meet events or a recognized organization's coursing program.
- d. Applicant is recommended by a UKC-affiliated club that is licensed to hold coursing events.

3. Resume. In addition to the items indicated above the resume should include the following:

a. Training and handling experience.

1) Number of coursing meets attended annually. These figures should include the names of the organizations sponsoring the trials.

2) All Coursing titles earned. This should include the dogs that earned the titles (including names and registration numbers), and the sponsoring organization of the events where the titles were earned.

b. Levels of experience as a Coursing instructor.

c. Judging experience. List of coursing meets or matches judged with club names, dates, and names and telephone numbers of Event Chairpersons.

d. General knowledge.

1) Education. List coursing judging seminars or other coursing-related educational events attended, includ-

ing dates and presenters.

2) References. List references from coursing judges or exhibitors.

4. Application procedure. To apply to be a UKC Licensed Lure Coursing Meet Judge, just complete the Judge's Application Form and send it along with a resume as indicated above and the application fee to the address indicated on the form. The form can be found on our website at www.ukcdogs.com/res/pdf/DEJudgeApp.pdf.

B. Written examination. Applicants approved by UKC will be sent an examination on the UKC Lure Coursing Meet rules and procedures.

C. Procedures for the Apprentice Judge. Applicants who successfully pass the written test will be notified by UKC within 30 days of receipt of the completed examination. Each Apprentice Judge will receive three Apprentice Judge Evaluation Forms with the notice of acceptance as an Apprentice Judge. Upon receipt of this notice, new Apprentice Coursing Judges are eligible to apply for apprentice assignment.

1. Applying for an Apprentice judging assignment. An Apprentice Judge must apply in writing to the officiating Judge of an upcoming UKC Lure Coursing Meet requesting permission to apprentice at a specific event. No one may serve as an Apprentice Judge who has not applied in writing. Copies of the request must also be sent to the Coursing Meet Chairperson of the club hosting the event.

2. Approval/denial of application for an Apprentice judging assignment. The officiating judge must respond promptly to a request for an Apprentice judging assignment. If the request is denied, the officiating judge must give reasons for the denial and send a copy of the request and his/her letter of denial to the Dog Events department at UKC. If the host club objects to allowing an Apprentice Judge at its event, they must promptly notify the officiating Judge of their objections. UKC encourages judges to work these problems out with the clubs, but the decision of the officiating Judge is final.

3. Limits on Apprentice assignments.

- a. An Apprentice Judge may not apprentice for a different performance event or a conformation show hosted by the same club on the same day.
- b. An Apprentice Judge may not complete more than two Apprentice judging assignments in a single weekend.
- c. Only one Apprentice is allowed per officiating Judge per event.
- d. No Apprentice Judge may apply for an assignment under an officiating Judge that is a member of the Apprentice Judge's immediate family or who resides in the same household.
- e. No Apprentice Judge may work as an Event Chairperson, Event Secretary or Meet Official.
- f. The Apprentice Judge may not hand out awards or ribbons.

4. Duties of the Apprentice Judge. The Apprentice Judge must be on the field throughout all courses of the Stakes with the exception of any stake in which the Apprentice Judge has a dog competing. The Apprentice Judge must closely observe the judging procedures and the activities of the coursing officials. The Apprentice Judge must follow the instructions of the Senior Judge at all times.

5. Apprentice Judge Evaluation form. The Apprentice Judge is responsible for providing an Apprentice Judge Evaluation form and a stamped envelope addressed to

UKC, Dog Events Department, 100 E. Kilgore Road, Kalamazoo MI 49002-5584, to each licensed judge under which he/she apprentices.

6. Evaluation of an Apprentice Judge. The officiating Judge must evaluate the Apprentice Judge's knowledge of the UKC Coursing Meet rules and judging procedures based on their discussions. The officiating judge must complete the Apprentice Judge Evaluation form and send it directly to UKC. The completed forms are confidential and not to be shared with the Apprentice Judge.

7. Completing an apprenticeship. Upon satisfactory completion of the requirements below, an Apprentice Coursing Judge may be notified by UKC that he/she can accept assignments as a licensed Provisional Coursing Judge.

- a. Serve as an Apprentice Coursing Judge for each of the stakes at three different UKC Licensed Coursing Meets.
- b. Serve as an Apprentice Coursing Judge for each of the stakes under at least two different UKC Licensed Coursing Judges.
- c. Receive favorable recommendations from at least two different UKC Licensed Coursing Judges.

D. Provisional Judge. A person must serve as a Provisional Judge for a minimum of one year after licensing, during which time he/she must judge at least two Coursing Meets. Judges that have not judged at least two Coursing Meets in their first year of licensing will remain in a Provisional level until this requirement is met. No Provisional Judge may authorize an Apprentice Judge to serve under him/her. During the provisional period, UKC will evaluate the performance of provisional Judges. Judges who successfully complete the provisional requirements may automatically qualify as Licensed Judges unless notified otherwise by UKC.

E. Rules Regarding Dogs Owned or Trained By Judges, Immediate Family Members and Members of the Same Household. Refer to Section V. O.

XII. Obedience Judges.

A. Applying to Judge UKC Licensed Obedience Trials.

1. Required qualifications for Obedience Judge Applicants. The following qualifications are required for an applicant to judge obedience:

- a. Requirements as outlined in Section III.
- b. The following qualifications are required for an applicant. One or more may be waived at the discretion of UKC. Applicant must have:
 - 1) Trained and handled a dog to a UKC obedience title in the class which he/she is applying to judge, or
 - 2) Trained and handled a dog to a UUD title or a recognized equivalent title. This requirement may be waived at the discretion of UKC.

2. Recommended qualifications for Obedience Judge Applicants. Verifiable or documented experience in the sport that the applicant feels is pertinent and useful may be considered in evaluating the qualifications of the applicant to judge. The sum total of the experience and individual merits of the applicant will be evaluated on a case by case basis. Applicants with the following background will be given extra consideration:

- a. Applicant teaches or has taught obedience classes or seminars.
- b. Applicant currently belongs to an obedience club.
- c. Applicant currently holds office in an obedience club or has done so in the past.

- d. Applicant actively participates in UKC obedience events.
- e. Applicant is recommended by a UKC-affiliated club that is licensed for obedience events.
- f. Applicant has attended one or more obedience-related seminars.

3. Resume. In addition to the items indicated above the resume should include the following:

a. Training and handling experience.

1) Number of obedience trials attended annually. These figures should include the names of the organizations sponsoring the trials.

2) All obedience titles earned. This should include the classes from which the titles were earned, the dogs that earned the titles (including names and registration numbers), and the sponsoring organization of the events where the titles were earned. For UKC titles indicate the dog's UKC Registration number and highest title earned.

b. Levels of experience as an obedience instructor.

c. Judging experience. List of obedience trials or matches judged with club names, dates, names and telephone numbers of Event Chairpersons, and number of dogs judged.

d. General knowledge.

1) Education. List obedience seminars or other obedience related educational events attended, including dates and presenters.

2) References. List references from obedience trainers, Judges or exhibitors.

4. Application procedure. To apply to be a UKC Licensed Obedience Judge, just complete the Judge's Application Form and send it along with a resume and the application fee to the address indicated on the form. The form can be found on our website at www.ukcdogs.com/res/pdf/DEJudgeApp.pdf.

B. Written examination. Applicants approved by UKC will be sent an examination on the UKC obedience rules and procedures.

C. Apprentice Judge. Applicants who pass the written test will be notified by UKC within 30 days of receipt of the completed examination. Each Apprentice Judge will receive three Apprentice Judge Evaluation Forms with the notice of acceptance as an Apprentice Judge. Upon receipt of this notice, new Apprentice Obedience Judges are eligible to apply for assignments.

1. Applying for an Apprentice judging assignment. An Apprentice Judge must apply in writing to the officiating Judge of an upcoming UKC obedience trial requesting permission to apprentice at a specific trial. Copies of the request must also be sent to the Obedience Chairperson of the club hosting the show. No one may serve as an Apprentice Judge who has not applied in writing to an officiating Judge and received that Judge's written consent. Only one Apprentice is allowed per officiating Judge per trial. No Apprentice Judge may apply for an assignment under an officiating Judge that is a member of the Apprentice Judge's immediate family or who resides in the same household.

2. Approval/denial of application for an Apprentice judging assignment. The officiating Judge must respond promptly to a request for an Apprentice judging assignment. If the request is denied, the officiating Judge must give reasons for the denial and send a copy of the request and his/her letter of denial to the Dog Events Department at UKC. If the host club objects to allowing

an Apprentice Judge at its show, they must promptly notify the officiating Judge of their objections. UKC encourages Judges to work these problems out with the clubs, but the decision of the officiating Judge is final.

3. Duties of an Apprentice Judge.

- a. The Apprentice Judge must be in the ring throughout all levels of each class for which he/she has applied.
- b. The Apprentice Judge must bring a copy of the correct score sheet for each class in which he/she apprentices.
- c. The Apprentice Judge must evaluate each exhibitor using the appropriate score sheet.

D. Prohibitions.

1. **Awards.** The Apprentice Judge may not hand out awards or ribbons.
2. **Conversation.** The Apprentice Judge may not engage in conversation with exhibitors or spectators while in the ring.
3. **Handling dogs.** No Apprentice Judge may handle a dog in any trial in which he/she is apprenticing. Except when the back-up judge provision is active, which then the apprentice judge must trial under the back-up judge and is ineligible for any placements and/or awards.
4. **Stewarding.** No Apprentice Judge may work as an Event Chairperson, Event Secretary or steward in any trial in which he/she is apprenticing.
5. **Apprenticing for more than one event.** An Apprentice Judge may not apprentice for a different performance event or a conformation show hosted by the same club on the same day, nor may he/she complete more than two Apprentice judging assignments in a single weekend.

E. Non-licensed classes. Apprentice Judges are encouraged to judge non-licensed obedience classes when time permits.

F. Apprentice Judge Evaluation Form. The Apprentice Judge is responsible for providing an Apprentice Judge Evaluation form and a stamped envelope addressed to UKC, Dog Events Department, 100 E. Kilgore Road, Kalamazoo MI 49002-5584 to each licensed Judge under which he/she apprentices.

G. Duties of Officiating Judges with Apprentices. The officiating Judge may require the Apprentice Judge to set up and mark the obedience jump placements and is responsible to ensure that all rules and safety procedures are followed. The officiating Judge must review the Apprentice Judge's score sheets and discuss the reasons for the scores given. These reviews may be done after each class or at the end of the trial as time permits. The officiating Judge should compare his/her score sheets with that of the Apprentice Judge, particularly comparing deductions and non-qualifying performances. Based on the review and discussion, the officiating Judge must evaluate the Apprentice Judge's knowledge of the UKC obedience rules and judging procedures. If the Apprentice Judge judges the non-licensed classes, the officiating Judge should observe when possible and include his/her observations as part of the evaluation.

H. Evaluation of an Apprentice Judge by the Senior Judge. The officiating Judge must complete the Apprentice Judge Evaluation Form and send it directly to UKC. The completed forms are confidential and not to be shared with the Apprentice Judge.

I. Completing an apprenticeship. Upon satisfactory completion of the minimum requirements listed below, an Apprentice Judge will be eligible to be licensed as a UKC Provisional Obedience Judge. An approved UKC obedi-

ence seminar may be substituted for one apprenticeship and recommendation.

1. To be licensed to judge Novice classes. Applicant must serve as an Apprentice Judge for the Novice classes:

- a. At a minimum of three separate trials,
- b. Under at least three different Judges, and
- c. Receive favorable recommendations from at least three different Judges for whom he/she has apprenticed.

2. To be licensed to judge Open classes. Applicant must serve as an Apprentice Judge for the Open classes:

- a. At a minimum of three separate trials,
- b. Under at least three different Judges, and
- c. Receive favorable recommendations from at least three different Judges for whom he/she has apprenticed.

3. To be licensed to judge Utility classes. Applicant must serve as an Apprentice Judge for the Utility classes:

- a. At a minimum of three separate trials,
- b. Under at least three different Judges, and
- c. Receive favorable recommendations from at least three different Judges for whom he/she has apprenticed.

4. To be licensed for more than one class at a time. Applicant must serve as an Apprentice Judge for each of the classes:

- a. At a minimum of three separate trials,
- b. Under at least three different Judges, and
- c. Receive favorable recommendations from at least three different Judges for whom he/she has apprenticed.

J. Provisional Judge. A person must serve as a Provisional Judge for a minimum of one year after licensing (known as the provisional period), during which time he/she must judge at least two trials. A Judge who has not judged at least two obedience trials in their first year of licensing will remain in a Provisional level until this requirement is met. No Provisional Judge may authorize an Apprentice Judge to serve under him/her. During the provisional period, UKC will evaluate the performance of Provisional Judges. A Judge who successfully completes the provisional requirements may automatically qualify as a Senior Obedience Judge unless notified otherwise by UKC.

K. Judging procedures.

1. Judge's authority. The Judge may use whatever reasonable procedures he/she deems necessary to evaluate the dogs in an effective and efficient manner. The same procedures will be used for all dogs within a class and all exhibitors will be given an equal opportunity to present their dogs.

2. When judging begins. The judging of an exercise does not begin until the handler states that he/she is ready, but a Judge may deduct points for a handler's inability to control the dog or for misbehavior of the dog from the moment the dog and handler enter the ring until they exit.

3. Exercise order. All exercises for each dog except Honoring and Group Sit must be completed before the next dog and handler enter the ring.

4. Judging a dog out of sequence. A Judge has discretion to allow a dog to be judged out of sequence. Dogs judged out of sequence should be judged at the end of the class.

5. Dividing large classes for group exercises. A Judge must divide any obedience group exercise class consisting of more than 12 dogs. There is no minimum number of dogs required for the group exercise provided that if more than one set of group exercises is required that each group is divided into equal (or as near to) as possible.

6. Combining dogs for Group exercises. When entries

are few in all division of a class (Novice A, B and C, for example), the Judge may elect to combine dogs from all divisions for the Group exercises.

7. Deducting points for unsportsmanlike behavior. A Judge may penalize an exhibitor for unsportsmanlike behavior in the ring by deducting points or by filing a complaint in accordance with Section VII of the Official UKC Obedience Rulebook. A Judge who observes a handler abusing a dog in the ring must excuse the handler from the ring, give the handler a Non-qualifying score and file a misconduct complaint.

8. Allowing an exhibitor to redo an exercise. A Judge may allow an exhibitor to redo a complete exercise only when the dog's performance was unfairly hindered by extraordinary circumstances over which the handler had no control. Judges must only allow this when it will not give an unfair advantage to any dog. No dog will be allowed to redo part of an exercise.

9. Discussion of placements with exhibitors. UKC Judges are encouraged to discuss placements with exhibitors when time permits.

10. Score sheets and Judge's Book. Each Judge is responsible for the accuracy of the scores recorded on each individual score sheet, but may ask a ring steward to verify his/her addition of points. The Judge must record the scores and placements in the Judge's Book.

11. Prohibitions.

- a. No Judge may judge more than 55 dogs per day, including non-licensed classes, regardless of whether he/she officiates in one trial or two.
- b. No Judge may judge the same licensed classes more than once per day without written permission from UKC.
- c. No Judge may officiate for more than eight hours total per day.
- d. No Judge may be required to judge for more than four hours without a break.
- e. A Judge may not judge obedience and conformation or another performance event on the same day. Except for Rally Obedience, where the officiating judge holds both an Obedience and a Rally Obedience license. (See the specific rules regarding the judging of Obedience and Rally Obedience where the same judge is scheduled to officiate in the current rule book.)
- f. Judges may not ask an exhibitor any questions regarding the dog being evaluated other than age.

L. Rules Regarding Dogs Owned or Trained By Judges, Immediate Family Members and Members of the Same Household. Refer to Section V. O.

XIII. Rally Obedience Judges.

A. Applying to Judge UKC Licensed Rally Obedience Trials.

1. Required qualifications for Rally Obedience Judge applicants. The following qualifications are required for an applicant:

- a. Requirements as outlined in Section III.
- b. The following qualifications are required for an applicant. One or more may be waived at the discretion of UKC. Applicant must have:
 - 1) Trained and handled a dog to a UKC Rally Obedience Champion (UROC) title, or
 - 2) Trained and handled a dog to a UROC title or a recognized equivalent title. This requirement may be waived at the discretion of UKC.

2. Recommended qualifications for Rally Obedience Judge applicants. Verifiable or documented experience

in the sport that the applicant feels is pertinent and useful may be considered in evaluating the qualifications of the applicant to judge. The sum total of the experience and individual merits of the applicant will be evaluated on a case-by-case basis. Applicants with the following background will be given extra consideration:

- a. Applicant teaches or has taught rally obedience classes or seminars.
- b. Applicant currently belongs to a rally obedience club.
- c. Applicant currently holds office in a rally obedience club or has done so in the past.
- d. Applicant actively participates in UKC rally obedience events.
- e. Applicant is recommended by a UKC affiliated club that is licensed for rally obedience events.
- f. Applicant has attended one or more rally obedience related seminars.

3. Resume. In addition to the items indicated above the resume should include the following:

a. Training and handling experience.

1) Number of rally obedience trials attended annually. These figures should include the names of the organizations sponsoring the trials.

2) All rally obedience titles earned. This should include the classes from which the titles were earned, the dogs that earned the titles (including names and registration numbers), and the sponsoring organization of the events where the titles were earned. For UKC titles indicate the dog's UKC Registration number and highest title earned.

3) Levels of experience as a rally obedience instructor.

4) Judging experience. List of rally obedience trials or matches judged with club names, dates, names and telephone numbers of Event Chairpersons, and number of dogs judged.

5) General knowledge.

a) Education. List rally obedience seminars or other rally obedience related educational events attended, including dates and presenters.

b) References. List references from rally obedience trainers, Judges or exhibitors.

B. Application procedure. To apply to be a UKC Licensed Rally Obedience Judge, just complete the Judge's Application Form and send it along with a resume as indicated and the application fee to the address indicated on the form. The form can be found on our website at www.ukcdogs.com/res/pdf/DEJudgeApp.pdf.

C. Written examination. Applicants approved by UKC will be sent an examination on the UKC rally obedience rules and procedures.

D. Apprentice Judge. Applicants who pass the written test will be notified by UKC within 30 days of receipt of the completed examination. Each Apprentice Judge will receive three Apprentice Judge Evaluation Forms with the notice of acceptance as an Apprentice Judge. Upon receipt of this notice, new Apprentice Rally Obedience Judges are eligible to apply for apprentice assignments. (This may be waived at the discretion of UKC.)

1. Applying for an Apprentice judging assignment. An Apprentice Judge must apply in writing to the officiating Judge of an upcoming UKC rally obedience trial requesting permission to apprentice at a specific trial. Copies of the request must also be sent to the Rally Obedience Chairperson of the club hosting the trial. No one may serve as an Apprentice Judge who has not applied in

writing to an officiating Judge and received that Judge's written consent. Only one Apprentice is allowed per officiating Judge per trial. No Apprentice Judge may apply for an assignment under an officiating Judge that is a member of the Apprentice Judge's immediate family or who resides in the same household.

- a. **Completing Apprenticeship.** Upon satisfactory completion of the minimum requirements listed below, an Apprentice Judge will be eligible to be licensed as a UKC Provisional Rally Obedience Judge.

- 1) Serve as an Apprentice Judge at three different UKC licensed Rally Obedience trials where there is a minimum number of 36 dogs participating in each trial or until the apprentice meets or exceeds a cumulative total of 100 dogs judged during their apprenticeship assignments. If the minimum number of 100 dogs judged is not completed within the three required apprenticeships, additional apprenticeships will need to be applied for until the minimum number of dogs judged is met.

- 2) Apprentice for and receive favorable recommendations from at least three different UKC Licensed Rally Obedience Judges.

2. **Provisional Judge.** Once approved by UKC as a Provisional Rally Obedience Judge, a person must serve as a Provisional Judge for a minimum of two years before being eligible to move into the Senior Status. During the provisional status the Provisional Judge:

1. Must judge a minimum of 4 weekends and 16 trials of Rally Obedience Events.

2. May not accept any apprentices during this period.

3. A judge who has not met the above minimum requirements during their Provisional Status shall remain at the provisional level until these requirements are met. In the interim UKC will continue to evaluate the performance of the Provisional Judge.

4. Upon completion of the Provisional Status, the Provisional judge may apply for regular or Senior Rally Obedience Judge Status.

3. **Regular and Senior Rally Judge status.** Once the provisional requirements are complete a provisional judge shall apply to become a regular status or senior judge. A regular status judge may not accept apprentices, while a senior status judge may begin to accept apprentices upon UKC approval.

4. **Approval/denial of application for an Apprentice judging assignment.** The officiating Judge must respond promptly to a request for an Apprentice judging assignment. If the request is denied, the officiating Judge must give reasons for the denial and send a copy of the request and his/her letter of denial to the Dog Events Department at UKC. If the host club objects to allowing an Apprentice Judge at its show, they must promptly notify the officiating Judge of their objections. UKC encourages Judges to work these problems out with the clubs, but the decision of the officiating Judge is final.

5. **Duties of an Apprentice Judge.**

1. **Course set-up.** The Apprentice Judge must assist in setting up the course in compliance with the officiating judge's course design (the hosting club may provide stewards to assist with this task).

2. **Course familiarization.** The Apprentice Judge must supervise the course familiarization portion of the trial.

3. **During the trial.** The Apprentice Judge must be in the ring throughout all levels of each class. The Apprentice

Judge must evaluate each exhibitor using the score sheet provided by the club.

6 Prohibitions.

- a. **Awards.** The Apprentice Judge may not hand out awards or ribbons.

- b. **Conversation.** The Apprentice Judge may not engage in conversation with exhibitors or spectators while in the ring.

- c. **Handling dogs.** No Apprentice Judge may handle a dog in any trial in which he/she is apprenticing. Except when the back-up judge provision is active.

- d. **Stewarding.** No Apprentice Judge may work as an Event Chairperson, Event Secretary or steward in any trial in which he/she is apprenticing.

- e. **Apprenticing for more than one event.** An Apprentice Judge may not apprentice for a different performance event or a conformation show hosted by the same club on the same day, nor may he/she complete more than two Apprentice judging assignments in a single weekend.

- f. **Apprentice Judge Evaluation Form.** The Apprentice Judge is responsible for providing an Apprentice Judge Evaluation form and a stamped envelope addressed to UKC, Dog Events Department, 100 E. Kilgore Road, Kalamazoo MI 49002-5584 to each licensed Judge under which he/she apprentices.

- g. **Duties of Officiating Judges with Apprentices.** The licensed Judge is responsible for supervising all of the work done by the Apprentice Judge and ensuring that all rules and safety procedures are followed. The officiating Judge is responsible for ensuring that the course complies with UKC rules and that it is set up correctly. The officiating Judge must review the Apprentice Judge's score sheets and discuss the reasons for the scores given. These reviews may be done after each class or at the end of the trial as time permits. The officiating Judge should compare his/her score sheets with that of the Apprentice Judge, particularly comparing deductions and non-qualifying performances. Based on the review and discussion, the officiating Judge must evaluate the Apprentice Judge's knowledge of the UKC rally obedience rules and judging procedures. The officiating Judge must complete the Apprentice Judge Evaluation Form and send it directly to UKC. The completed forms are confidential and not to be shared with the Apprentice Judge.

7. Judging procedures.

- a. **Judge's authority.** The Judge may use whatever reasonable procedures he/she deems necessary to evaluate the dogs in an effective and efficient manner. The same procedures will be used for all dogs within a class and all exhibitors will be given an equal opportunity to present their dogs.

- b. **Responsibility for Rally Obedience course.** The Judge is responsible for providing the Event Secretary with a copy of the course design not later than 14 days before the trial, and for ensuring that the rally obedience equipment and course are in compliance with UKC rules.

- c. **Responsibility for supervising course officials.** The Judge is responsible for supervising and instructing all trial stewards. Prior to the start of the trial, the Judge must instruct the trial stewards regarding their responsibilities.

- d. **When judging begins.** Judging does not begin until the handler states that he/she is ready, but a Judge may deduct points for a handler's inability to control the dog or for misbehavior of the dog from the moment the

dog and handler enter the ring until they exit.

e. Judging a dog out of sequence. A Judge has discretion to allow a dog to be judged out of sequence. Dogs judged out of sequence should be judged at the end of the division.

f. Deducting points for unsportsmanlike behavior. A Judge may penalize an exhibitor for unsportsmanlike behavior in the ring by deducting points or by filing a misconduct complaint. A Judge who observes a handler abusing a dog in the ring must excuse the handler, give the handler a Non-qualifying score and file a misconduct complaint.

g. Allowing an exhibitor to redo a station or entire course. A Judge may allow an exhibitor to redo a station or run the entire course only when the dog's performance was unfairly hindered by extraordinary circumstances over which the handler had no control. Judges must only allow this when it will not give an unfair advantage to any dog.

h. Discussion of placements with exhibitors. UKC Judges are encouraged to discuss placements with exhibitors when time permits.

i. Score sheets and Judge's Book. Each Judge is responsible for the accuracy of the scores recorded on each individual score sheet.

j. Prohibitions.

- 1) No Judge may judge more than 125 dogs per day, regardless of whether he/she officiates in one trial or two.
- 2) No Judge may officiate for more than eight hours total per day.
- 3) No Judge may be required to judge for more than four hours without a break.
- 4) A Judge may not judge rally obedience and conformation or another performance event on the same day. Except for traditional obedience, where the officiating judge holds both, a Rally Obedience and an Obedience license. (See the specific rules regarding the judging of Obedience and Rally Obedience where the same judge is scheduled to officiate in the current rule book.)
- 5) Judges may not ask an exhibitor any questions regarding the dog being evaluated other than age.

E. Rules Regarding Dogs Owned or Trained By Judges, Immediate Family Members and Members of the Same Household. Refer to Section V. O.

XIV. Terrier Race Judges.

A. Applying to Judge UKC Licensed Terrier Races.

1. Required qualifications for Terrier Race Judge Applicants and Grandfather Applicants. The following qualifications are required for an applicant:

- a. Requirements as outlined in Section III.
- b. Applicant must have trained and handled a dog to a United Terrier Race Champion title through UKC or a recognized equivalent title. This requirement may be waived at the discretion of UKC.
- c. Required qualifications for Grandfather-license applicants. Applicant must be licensed through another recognized organization offering Terrier Races. This requirement may be waived at the discretion of UKC. Applicants granted a Grandfather-license shall not be required to pass a written examination or apprentice.

2. Recommended qualifications for Terrier Race Judge Applicants. Applicants with the following background

will be given extra consideration:

- a. Applicant teaches or has taught Terrier Race classes or seminars.
 - b. Applicant currently belongs to a Terrier Race club.
 - c. Applicant currently holds office in a Terrier Race club or has done so in the past.
 - d. Applicant actively participates in UKC Terrier Race events or a recognized organizations Terrier Race program.
 - e. Applicant is recommended by a UKC Licensed club.
- 3. Resume.** In addition to the items indicated above the resume should include the following:
- a. **Training and handling experience.**
 - 1) **Number of Terrier Races attended annually.** These figures should include the names of the organizations sponsoring the trials.
 - 2) **All Terrier Race titles earned.** This should include the classes from which the titles were earned, the dogs that earned the titles (including names and registration numbers), and the sponsoring organization of the events where the titles were earned.
 - b. **Levels of experience as Terrier Race instructor.**
 - c. **Judging experience.** List of Terrier Races or matches judged with club names, dates, and names and telephone numbers of Event Chairpersons.
 - d. **General knowledge.**
 - 1) **Education.** List Terrier Race judging seminars or other Terrier Race-related educational events attended, including dates and presenters.
 - 2) **References.** List references from Terrier Race trainers, judges or exhibitors.
- 4. Application procedure.** To apply to be a UKC Licensed Terrier Race Judge, just complete the Judge's Application Form and send it along with a resume as indicated above and the application fee to the address indicated on the form. The form can be found on our website at www.ukcdogs.com/res/pdf/DEJudgeApp.pdf.
- B. Written examination.** Applicants approved by UKC will be sent an examination on the UKC Terrier Race rules and procedures.
- C. Procedures for Apprentice Judges.** Applicants who successfully pass the written test will be notified by UKC within 30 days of receipt of the completed examination. Each Apprentice Judge will receive three Apprentice Judge Evaluation Forms with the notice of acceptance as an Apprentice Judge. Upon receipt of this notice, new Apprentice Terrier Race Judges are eligible to apply for apprentice assignment.
1. **Applying for an Apprentice judging assignment.** An Apprentice Judge must apply in writing to the officiating Judge of an upcoming UKC Terrier Race requesting permission to apprentice at a specific event. No one may serve as an Apprentice Judge who has not applied in writing. Copies of the request must also be sent to the Terrier Race Chairperson of the club hosting the event.
 2. **Approval/denial of application for an Apprentice judging assignment.** The officiating judge must respond promptly to a request for an Apprentice judging assignment. If the request is denied, the officiating judge must give reasons for the denial and send a copy of the request and his/her letter of denial to the Dog Events department at UKC. If the host club objects to allowing an Apprentice Judge at its event, they must promptly notify the officiating Judge of their objections. UKC encourages judges to work these problems out with the clubs, but the

decision of the officiating Judge is final.

3. Limits on Apprentice assignments.

- a. An Apprentice Judge may not apprentice for a different performance event or a conformation show hosted by the same club on the same day.
- b. An Apprentice Judge may not complete more than two Apprentice judging assignments in a single weekend.
- c. Only one Apprentice is allowed per officiating Judge per event.
- d. No Apprentice Judge may apply for an assignment under an officiating Judge that is a member of the Apprentice Judge's immediate family or who resides in the same household.
- e. No Apprentice Judge may work as an Event Chairperson, Event Secretary or Race Official.
- f. The Apprentice Judge may not hand out awards or ribbons.

4. Duties of Apprentice Judge. The Apprentice Judge must be at the track throughout all classes of the Terrier Race with the exception of any class in which the Apprentice Judge has a dog competing. The Apprentice Judge must closely observe the judging procedures and the activities of the race officials. The Apprentice Judge must follow the instructions of the Senior Judge at all times.

5. Apprentice Judge Evaluation form. The Apprentice Judge is responsible for providing an Apprentice Judge Evaluation form and a stamped envelope addressed to UKC, Dog Events Department, 100 E. Kilgore Road, Kalamazoo MI 49002-5584, to each licensed judge under which he/she apprentices.

6. Evaluation of an Apprentice Judge. The officiating Judge must evaluate the Apprentice Judge's knowledge of the UKC Terrier Race rules and judging procedures based on their discussions. The officiating judge must complete the Apprentice Judge Evaluation form and send it directly to UKC. The completed forms are confidential and not to be shared with the Apprentice Judge.

7. Completing an apprenticeship. Upon satisfactory completion of the requirements below, an Apprentice Terrier Race Judge may be notified by UKC that he/she can accept assignments as a licensed Provisional Terrier Race Judge:

- a. Serve as an Apprentice Terrier Race Judge for each of the classes at three different UKC Licensed Terrier Races.
- b. Serve as an Apprentice Terrier Race Judge for each of the classes under at least two different UKC Licensed Terrier Race Judges.
- c. Receive favorable recommendations from at least two different UKC Licensed Terrier Race Judges.

D. Provisional Judge. A person must serve as a Provisional Judge for a minimum of one year after licensing, during which time he/she must judge at least two Terrier race events. Judges that have not judged at least two Terrier race events in their first year of licensing will remain in a Provisional level until this requirement is met. No Provisional Judge may authorize an Apprentice Judge to serve under him/her. During the provisional period, UKC will evaluate the performance of Provisional Judge. Judges who successfully complete the provisional requirements may automatically qualify as Senior Judges unless notified otherwise by UKC.

E. Rules Regarding Dogs Owned or Trained By Judges, Immediate Family Members and Members of the Same Household. Refer to Section V. O.

A. Applying to Judge UKC Licensed Weight Pull Events.

1. Required qualifications for Weight Pull Judge Applicants.

- a. Requirements as outlined in Section III.
- b. Trained and handled a dog from a UWP to a United Weight Pull Champion Excellent (UWPCHX) title through UKC.
- c. Trained and handled a dog to a United Weight Pull Champion Excellent (UWPCHX) title or a recognized equivalent title.
- d. Must have a letter of recommendation by a UKC Licensed club that eligible to host UKC Licensed Weight Pull events.
- e. One or more of the qualifications b. through d. may be waived at the discretion of UKC.

2. Recommended qualifications for Weight Pull Judge Applicants. Verifiable or documented experience in the sport that the applicant feels is pertinent and useful may be considered in evaluating the qualifications of the applicant to judge. The sum total of the experience and individual merits of the applicant will be evaluated on a case-by-case basis. Applicants with the following background will be given extra consideration:

- a. Applicant teaches or has taught weight pull classes or seminars.
- b. Applicant currently belongs to a weight pull club.
- c. Applicant currently holds office in a weight pull club or has done so in the past.
- d. Applicant actively participates in UKC weight pull events.

3. Resume. In addition to the items indicated above, the resume should include the following:

- a. **Training and handling experience.**
- b. **Number of weight pulls attended annually.** These figures should include the names of the organizations sponsoring the trials.
- c. **All weight pull titles earned.** This should include the classes from which the titles were earned, the dogs that earned the titles (including names and registration numbers), and the sponsoring organization of the events where the titles were earned. For UKC titles indicate the dog's UKC Registration number and highest title earned.
- d. **Outline experience as weight pull instructor.**
- e. **Judging experience.** List of weight pulls or matches judged with club names, dates, and names and telephone numbers of Event Chairpersons, and number of dogs judged.

f. General knowledge.

- 1) **Education.** List weight pull judging seminars and other weight pull related educational events attended, including dates and presenters.
- 2) **References.** List references from weight pull trainers, Judges or exhibitors.

4. Application procedure. To apply to be a UKC Weight Pull Judge, just complete the Judge's Application Form and send it along with a resume as indicated and the application fee to the address indicated on the form. The form can be found on our website at www.ukcdogs.com/res/pdf/DEJudgeApp.pdf.

5. Written examination. Applicants approved by UKC will be sent an examination on the UKC Weight Pull rules and procedures. The test must be completed with an 85% pass rate to be considered an Apprentice Judge.

6. Apprentice Judge. Applicants who successfully com-

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plete the exam will be notified within 30 days of receipt of the completed examination. Each Apprentice Judge will receive three Apprentice Judge Evaluation Forms with notice of acceptance as an Apprentice Judge. Upon written notice of acceptance and not before, new Apprentice Weight Pull Judges are eligible to apply for apprenticeship assignments.

7. Applying for an Apprentice judging assignment. An Apprentice Judge must apply in writing to a Senior Weight Pull Judge requesting permission to apprentice at a specific weight pull event. A copy of the request must also be sent to the Weight Pull Chairperson of the club hosting the pull. No one may serve as an Apprentice Judge who has not applied in writing to an officiating Judge and received that Judge's written consent. Only one Apprentice is allowed per officiating Judge per pull. No Apprentice Judge may apply for an assignment under an officiating Judge that is a member of the Apprentice Judge's immediate family or who resides in the same household.

8. Approval/denial of application for an Apprentice judging assignment. The officiating Senior Weight Pull Judge must respond promptly to a request for an Apprentice judging assignment. If the request is denied, the officiating Judge must give reasons for the denial and send a copy of the request and his/her letter of denial to the Dog Events Department at UKC. If the host club objects to allowing an Apprentice Judge at its pull, they must promptly notify the officiating Judge of their objections. UKC encourages Judges to work these problems out with the clubs, but the decision of the officiating Judge is final.

9. Duties of Apprentice Judge.

- a. The Apprentice Judge must be at the chute throughout all classes of the weight pull with the exception of just before, during and immediately after it is their dog's turn to pull.
- b. The Apprentice Judge must closely observe the judging procedures and the activities of the pull officials.
- c. The Apprentice Judge must follow the instructions of the Senior Judge at all times.

10. Prohibitions.

- a. **Awards.** The Apprentice Judge may not hand out awards or ribbons.
- b. **Stewarding.** No Apprentice Judge may work as an Event Chairperson, Event Secretary or pull official in any event in which he/she is apprenticing.
- c. **Judge's calls.** No Apprentice Judge may time or call pulls/fouls or perform any other duties normally applicable to a licensed judge. However, the Apprentice Judge should mentally note the start and the finish of the pull and for any fouls that occur during the pull.
- d. **Apprenticing for more than one event.** An Apprentice Judge may not apprentice for a different performance event or a conformation show hosted by any club on the same day, nor may he/she complete more than two Apprentice judging assignments in a single weekend.

11. Apprentice Judge Evaluation Form. The Apprentice Judge is responsible for providing an Apprentice Judge Evaluation form and a stamped envelope addressed UKC, Dog Events Department, 100 E. Kilgore Road, Kalamazoo MI 49002-5584 to each licensed judge under which he/she apprentices.

12. Duties of Officiating Judges with Apprentices. The Senior Judge must evaluate the Apprentice Judge's knowl-

edge of the UKC weight pull rules and judging procedures based on their discussions. The discussions may be done after each dog's pull or at the end of the class as time permits. The Senior Judge should compare his/her calls with those of the Apprentice Judge. The Senior Judge must complete the Apprentice Judge Evaluation form and send it directly to UKC. The completed forms are confidential and not to be shared with the Apprentice Judge.

13. Completing an apprenticeship. Upon satisfactory completion of the minimum requirements listed below, an Apprentice Judge may be eligible to be licensed as a UKC Provisional Weight Pull Judge unless notified otherwise by UKC.

- a. Serve as an Apprentice Weight Pull Judge for all weight classes at three different UKC licensed weight pulls.
- b. Apprentice for and receive favorable recommendations from a minimum of three different UKC Licensed Senior Weight Pull Judges under whom he/she has apprenticed.

B. Weight Pull Licensed Judge Categories. To maintain a Weight Pull Judge's license, all judge's will be required to pass a renewal test (85% minimum passing score) once every three years.

1. Provisional Judge. Once approved by UKC as a Weight Pull Judge, a person must serve as a Provisional Judge for a minimum of two years, during which time he/she must judge a minimum of four weight pull events. A judge who has not judged at least two weight pull events in their first year of licensing will remain in provisional status until this requirement is met. No Provisional Judge may authorize an Apprentice Judge to serve under him/her. UKC will evaluate the performance of the provisional judge during the two year provisional status period.

2. Licensed Regular Judge. Once a Provisional Judge has met the provisional requirements, the judge may apply to become a Regular Status Weight Pull Judge. No licensed Regular Judge may take an Apprentice Judge to serve under him/her. A judge will remain on a regular licensed status indefinitely or until they have judged a minimum of 8 assignments as head judge; at which time they may apply for Senior judge status and begin accepting apprentices upon UKC approval. (Any assignments judged during the provisional period will not count toward the 8 assignments needed to move to the Senior Status.)

3. Licensed Senior Judge. Only a Licensed Senior Weight Pull judge may authorize an Apprentice Judge to serve under him/her. To qualify as a Licensed Senior Weight Pull Judge the following must be met.

a. Applying to become a Senior Judge. Applicant must submit a letter of intent stating that he/she has met the required qualifications, and would like to be approved as a Senior Judge.

- 1) The judge must have judged a minimum of 8 licensed weight pulls as the Head Judge.
- 2) The judge must have trained and handled a dog from a UWP to a United Weight Pull Champion Excellent (UWPCHX) title through UKC and another dog to a UWPCH.

b. Retention of Senior Judge Status.

- 1) Once every three years, pass a renewal test with at least an eighty-five percent pass rate.

C. Judging Procedures.

1. When judging begins. The judging of a pull does not start until;

- a. The handler initiates the dog by calling or motioning to the dog to start, or

- b. The dog initiates the pull when the trace is no longer in contact with the pulling surface.
- 2. Combining Weight Pull Classes.** A Judge may combine weight classes, provided the weight increments are the same.
- 3. Penalizing for unsportsmanlike behavior.** A judge may assess a foul to any exhibitor who displays unsportsmanlike behavior in the chute. Should the behavior escalate to abuse must excuse the handler from the pull and file a misconduct complaint.
- 4. Judge's Book.** Each Judge is responsible to verify the recorded results on the individual Judge's book including final weight pulled and placements.
- D. Rules Regarding Dogs Owned or Trained By Judges, Immediate Family Members and Members of the Same Household.** Refer to Section V. O.

indefinite period. A person shall be considered guilty in a criminal proceeding if they are convicted by a judge, jury, or if they enter a plea bargain or other arrangement to plea to a lesser offense, or if their case is disposed of by any form of deferred adjudication; a person shall be considered guilty in a civil proceeding if they are held responsible or liable by a judge, jury, or if a compromised settlement is reached between the parties.

XVI. Inherent Rights and Powers of UKC

**(Revised December 18, 2009)*

United Kennel Club holds and has reserved to itself certain inherent rights and powers in connection with conducting its business, registering litters, transferring registrations of dogs, licensing events, and awarding titles. These inherent rights and powers include but are not limited to the following:

United Kennel Club has the right to inspect all reports, scorecards and documents related to UKC events. Some, but not all, of the items subject to inspection are:

- a) scores;
- b) disqualifications of dogs for fighting or other reasons;
- c) errors by the recording person; and
- d) documentation excluded for any reason.

UKC reserves the right to correct any mistakes found during such inspection whether or not the document has the signature of a Judge or Club Officer. UKC reserves the right to itself and in its sole judgement and discretion, to take such actions and impose such sanctions as would:

- a) Bar an individual from entering or participating in any way in any UKC licensed event.
- b) Bar an individual from transferring or registering any pups or dogs in that person's name (joint or full registration) or to any member of that person's family.
- c) Bar an individual from receiving Championship points for any dog registered in that person's name (joint or full registration).

By way of illustration, the following constitute some, but not all, of the situations calling for the above sanctions:

- a) Falsification or alteration of a UKC Registration Certificate, Pedigree, UKC Easy Entry™ Card or any other UKC document.
- b) Falsification or alteration of any reports of wins issued to UKC
- c) Falsification or alteration of receipts issued by UKC Judges.
- d) Switching, wrongfully using or attempting to use a UKC Registration Certificate, Pedigree, UKC Easy Entry™ Card or any other UKC document.
- e) Selling or attempting to sell a dog with false or incorrect UKC Registration Certificate or Pedigree.
- f) Intimidating, threatening, or injuring a Judge, Club/Association member or official, event participant or spectator, or UKC representative.

The six illustrations given above are only by way of example and UKC reserves to itself its inherent right and power to impose such sanctions in any other circumstances deemed appropriate by UKC.

Any individual who is found guilty by a court of law of a crime involving dogs will be barred from United Kennel Club for an