



# Application for Duplicate Registration Certificate or a Duplicate Application for Permanent Registration

See reverse side of this form for Instructions on how to fill out the form.

This form must be completed and signed by the Registrant(s)/Sole Signatory on record at UKC®. Applications submitted by anyone other than the Registrant(s)/Sole Signatory on record will not be accepted.

### STEP 1: Information: Both signatures are required regardless of an "and" or "or" partnership.

Registrant/Sole Signatory's Name \_\_\_\_\_ Signature \_\_\_\_\_

Co-Registrant's Name \_\_\_\_\_ Signature \_\_\_\_\_  
(required, if applicable) (required, if applicable)

Address \_\_\_\_\_  
as recorded by UKC. If address is different you must include an Official Change of Address Form. The form can be downloaded at www.ukcdogs.com.

City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Email Address (Required for Expedited Service) \_\_\_\_\_

### STEP 2: Dog Information

UKC® Registration Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

UKC® Registered Name \_\_\_\_\_

Sex \_\_\_\_\_ Color \_\_\_\_\_ Breed \_\_\_\_\_

What is the reason you are applying for this duplicate? \_\_\_\_\_

### STEP 3: If dog's UKC® Registration number is unknown please complete the following information

Sire's UKC® Registration Number \_\_\_\_\_ Sire's UKC® Registered Name \_\_\_\_\_

Dam's UKC® Registration Number \_\_\_\_\_ Dam's UKC® Registered Name \_\_\_\_\_

### STEP 4: Fees

- Application for Permanent Registration (also known as puppy papers).....  \$15
- Breeder's Record.....  \$20
- Championship Degrees/All Breeds.....  \$20
- Easy Entry™ Card.....  \$10
- Late Fee (Applies when the dog is over one year of age at time of Permanent Registration. Late fee does not apply to dogs already Permanently Registered with UKC).....  \$25
- Permanent Registration Certificate with 3-Generation Performance Pedigree® & Easy Entry™ Card.....  \$24
- Permanent Registration Certificate with 4-Generation Performance Pedigree® & Easy Entry™ Card.....  \$29
- Gold Foil Option (Only available on the 4 Generation Performance Pedigree® for Purple Ribbon ('PR') Dogs). (Fee is in addition to the original Duplicate Registration Fee) .....  \$15
- Permanent Registration Certificate, 6-Generation Pedigree, 4-Generation Performance Pedigree® & Easy Entry™ Card.....  \$45
- Permanent Registration Certificate, 7-Generation Pedigree, 4-Generation Performance Pedigree® & Easy Entry™ Card.....  \$60
- Accelerated Service Fees:**
- Next Day Air Service**.....  \$60  
(Available for physical mailing addresses in Continental US only / Saturday delivery is not available.)
- Expedited Service** .....  \$40  
(Upon receipt at UKC, processed and returned within five business days, with tracking number. Valid email address must be provided. Available in Continental US only.)
- Rush Service** .....  \$30  
(Processed within five business days of receipt at UKC/does not include time in transit.)
- Tube mailing of pedigree** .....  \$15  
(option to place pedigree in a tube instead of an envelope)

Total Fees Due \$ \_\_\_\_\_

### STEP 5: Payment

Checks and money orders must be payable in US funds and made to the order of: **United Kennel Club**  
**100 E. Kilgore Rd., Kalamazoo MI 49002-5584**  
**Phone: (269) 343-9020 Fax: (269) 343-7037**  
**www.ukcdogs.com**

When requesting an accelerated service, write **RUSH, EXPEDITED** or **NEXT DAY AIR** on the outside front of the envelope. Faxed or emailed applications within the US will be charged an **EXPEDITED** Service Fee of \$40. Applications outside the US will be charged a **RUSH** service fee of \$30. **No refunds will be issued due to an incomplete application.** (Accelerated shipping services only apply to registration paperwork, excludes product delivery.)

#### Major Credit Cards Accepted

Cardholder's Name

Cardholder's Complete Address

Cardholder's Signature

Credit Card Number

Expiration Date

UKC Office Use Only: Declined  Approved

Authorization # \_\_\_\_\_

Fee \_\_\_\_\_ In Date \_\_\_\_\_ Operator \_\_\_\_\_

# How to Complete my Application for Duplicate Registration

*Only the current Registrant(s)/Sole Signatory on record at UKC<sup>®</sup> may apply for a Duplicate Application for Permanent Registration or a Duplicate Permanent Registration Certificate.*

*What you will need to complete this Duplicate Registration Application.*

- Step 1** Complete the Registrant(s)/Sole Signatory name. Be sure to include signatures of both individuals if dog is registered in partnership. Fill in Registrant(s)/Sole Signatory address as currently listed on dog's record at UKC. If the address is different, you must also submit an Official Change of Address Form with this application. You can download this form at UKCdogs.com. Fill in current phone number and email address.
- Step 2** Fill in the dog's UKC registration number, the date of birth, the dog's registered name as recorded with UKC, sex, color and breed of dog. Complete as much information as possible. Indicate the reason for your request for Duplicate Registration.
- Step 3** This step only needs to be completed if you are not sure of the UKC registration number of the dog you are requesting the Duplicate for. Complete Sire's UKC registration number and registered name as recorded by UKC. Complete the Dam's UKC registration number and registered name as recorded by UKC.
- Step 4** Select Duplicate Registration fee. NOTE: A late fee applies in addition to the Duplicate Registration fee if the dog is over one year of age and has not been Permanently Registered. This fee does not apply to dogs that are already Permanently Registered at the time of the Duplicate request. NEW: GOLD FOIL OPTION available on 4 Generation Performance<sup>®</sup> Pedigrees for Purple Ribbon Dogs only for an additional \$15.
- Step 5** Total payment due. Select method of payment. Checks and money orders must be payable in US funds and made to the order of: United Kennel Club. Please indicate the dogs' registration number in the memo line if known. Major Credit Cards also accepted. Next Day Air service is not available for PO Box addresses. Valid email address required for Expedited Service.

*When requesting an accelerated service, write **RUSH, EXPEDITED** or **NEXT DAY AIR** on the outside front of the envelope. Faxed or emailed applications within the US will be charged an **EXPEDITED Service Fee** of \$40. Applications outside the US will be charged a **RUSH** service fee of \$30. **No refunds will be issued due to an incomplete application.** (Accelerated shipping services only apply to registration paperwork, excludes product delivery.)*