



**Beginning January 1, 2019, all clubs and officials are required to use the redesigned Event Reports for UKC licensed Coonhound Nite Hunt, Bench Show, Water Race, and Field Trials.**

Clubs and event officials will notice completely redesigned official event reports for all four events. Gone forever are the days of throwing away pages of unused, carbon copy forms. The new report forms are no longer pre-printed with club ID and club name/location. They are blank for ease of use and will also be available as a download from the UKC website should they be lost or damaged.

**Included in each club's annual Event Packet, where all forms for the upcoming year are supplied, clubs and officials will now also find their Event Reports for the entire year.**

Although the new forms have been simplified for ease of use, a brief explanation of the key differences are as follows:

- The blanks at the top of the report are self-explanatory. The official is to fill in these blanks with the appropriate information. Master of Hounds' numbers can be found on their Judge License ID Card or the UKC website at <https://www.ukcdogs.com/coonhound-officials>.
- From now on, for all reports, it will be helpful for you to have written down your club identification number and have that in your club supplies for easy reference. Reports no longer come pre-printed with this club ID number. Each club's ID can be found on the enclosed Event Packet Order Form, Job Ticket, and Packing Slip. If additional officials will need this information, it is suggested to display the Club ID somewhere at the club house.
- Though it is not necessary to include a dog's titles when recording their name on the reports, it is crucial to accurately record the dog's UKC number. The UKC number is the ONLY means by which a dog's points are recorded (unless it is a Conditional Entry).
- Any club or official, at any time, can now print a blank copy of an Official Event Report from the UKC website at [www.ukcdogs.com/coonhound-rules-forms](http://www.ukcdogs.com/coonhound-rules-forms) for use at an event.



**Nite Hunt Report:** The Placement section of the report looks very different but is still very simple.

- Champions and Grand Nite Champions draw out and compete together. Registered dogs draw out and compete together. The top three scoring casts, regardless of which division they are from, will be indicated 1st, 2nd, and 3rd for the purposes of awarding Performance Points to eligible dogs.
- All other cast winners are simply indicated on a CW line. It is not necessary to indicate a dog's title in this section (which will save time filling out a report), but you must indicate which category the dog participated in by checking a box in the column to the far right, as well as the UKC number. All blanks should be filled in.



**Bench Show Report:** A complete Bench Show Report will now consist of a maximum of two identical pages, the only difference being a box that you check to indicate which page is for Male dogs and which is for Females.

- The Grand Champion and Show Champion sections are self-explanatory. The Best Of Show, Class And Breed, and Class Winners section is new.
- Instead of having a page for each breed, you will now list all the breeds in the same section and indicate the breed in the appropriate column.
- If a dog wins Best Of Show, it is not necessary to also list that dog in each of the other two sections. Likewise, if a dog wins Class And Breed, it is not also necessary to also list him the Class Winner section.



**Field Trial and Water Race Reports:** Perhaps the easiest of all reports to now fill out will be the Field Trial and Water Race Reports.

- The method by which you fill them out is the exact same (as the reports are nearly identical).
- Remember that Champions and Grand Champions now compete together. Only indicate the dog(s) winning Grand Final Line and Grand Final Tree. In the Registered portion of the report, there is a column to indicate Heat Winners and a column to indicate Finals Winners.

## **Club/Officials: Copies Of Reports:** Additional copies can be downloaded as needed.



- Starting January 1, 2019: the event report that UKC sends to the club will have one carbon copy attached (instead of multiple like before). **That carbon copy will be the club's copy and must be retained for one year.**
  - If for some reason that carbon copy is lost or damaged before completion, as mentioned above, blank copies can be downloaded from the UKC website. Once filled out, they can be copied for mailing to UKC.



- Event Officials now have a few options when it comes to the requirement that they keep a copy of the official event report for one year.
  - One option is to have blank copies of the report form on hand and to simply fill out an additional hard copy for their own record.
  - Alternatively, Officials may choose to scan or take a picture of completed reports and either print out a hard copy or keep an electronic copy on file on their phone or computer.

## **Official Receipts Discontinued :** Placing Participants also have a couple options when it comes to maintaining a copy of a dog's win records.



- As there will no longer be win slips provided, participants are encouraged to take a picture of completed reports to either print or maintain electronically. (After a report is completed by an official, said report is to be placed out for viewing at the club house for this purpose.)
- Participants may also choose to verify placement by maintaining a win record for an individual dog in a UKC Workbook. Each Workbook has specific blanks in place to help participants accurately track each dog's win record. Participants who want to utilize this method should present their Workbook to the event official for a signature. Event officials will indicate placement by signing the Workbook that the win recorded therein is accurate, per the completed report. UKC Workbooks are available on the UKC online store for \$5 each. These are not required but are encouraged as a good record keeping tool.